



Transition Incentive Program (TI)

2020 Certification Form

Certification Form: Requirements, Instructions, Terms and Conditions

Before completing the attached Transition Incentive Program (TI) Certification Form, please carefully read all the information in Sections A, B, and C below.

A. Qualification Requirements

1. The proposed system must be interconnected with the distribution system serving New Jersey. See Board approved amendments proposing Transition Incentive rules at **N.J.A.C. 14:8-10**.
2. The system must be installed in accordance with requirements specified in *New Jersey's Clean Energy Program Solar Technical Instructions* and it must come with an owner's manual and warranty documentation.
3. The system warranty must be all-inclusive for at least 5 years.

B. Instructions for completing the TI Program Certification Form

1. Complete all of sections A through D of the TI Certification Form. All information is necessary for processing applications. The TI Certification Form is required to be uploaded in the online application portal.
2. **All requested signatures on forms and contracts are required.**
3. An email address is required to be entered in this form for the Premise Contact, Primary Contact (TREC owner) and Solar Installer/Developer.

C. Important Terms and Conditions

1. The "Applicant" is defined to be the entity that registers for the TI Program (i.e. Applicant could be the Premise Contact, Primary Contact or Installer/Developer) **If the applicant is not clearly defined to the TI Processing team, the default applicant will be the Installer/Developer.**
2. The Applicant is responsible for completing the TI application in the online portal, uploading all required forms referenced on the Transition Incentive Application Checklist and for all communications regarding this application.
3. If selected, the Premise Contact must agree to an on-site inspection of their installed solar electric system by a program representative. Program inspections cannot be requested. The Primary Contact must agree to allow the program to verify the facility's energy production for the life of the system.
4. The Transition Incentive Program Manager, TRC is the organization that was contracted by the New Jersey Board of Public Utilities (NJBPUB) to administer the Transition Incentive Program.
5. The NJBPUB reserves the right to modify the Transition Incentive Program. Program procedures are subject to change without notice. Projects conditionally accepted into the TI will be honored under the terms stated in the TI Acceptance letter.
6. All solar installation must comply with the host Electric Distribution Company's interconnection requirements, which are available online; these include operation/ disconnection procedures, liability/ indemnity and insurance requirements according to the size of the project. For information on interconnection, please see our web site at NJCleanEnergy.com or contact your EDC. Grid Supply systems must be connected to the distribution system serving New Jersey and meet the interconnection requirements of PJM Interconnection LLC.
7. The application received date will be established based upon the date that all required application documents are uploaded, the application is submitted in the online portal and the project status is changed to Application Received in the portal. All new applications submitted on or after May 1, 2020, unless otherwise directed via Board Order, will receive a 12- month commitment length based on the date the acceptance letter is issued.
8. The Applicant must comply with the installation requirements in the Solar Technical Instructions.
9. The solar installation must be performed by a NJ licensed electrical contractor and the applicant must provide the company name, contact information, license number and expiration date. N.J.S.A. 45:5A-2(d) states that solar PV systems are by definition electrical work and requires any person engaged in installing, erecting, or repairing such equipment to be an electrical contractor as defined in the Act.
10. If any of the parties included in the original TI Certification Form have changed since the time of original submittal an updated signed TI Certification Form must be submitted reflecting the new parties together with a copy of the new contract.
11. Systems shall be installed according to manufacturer's instructions.
12. Portable systems are not eligible to participate in this program.
13. Information may be subject to the Open Public Records Act requirements. Aggregated information will be used in reports and evaluations, and the geographic location may be used to update GIS mapping.
14. All installations must comply with all applicable local, state, and federal laws, permit requirements and regulations.

Updates to the program requirements are subject to change.

For more information or updates about *New Jersey's Clean Energy Program*, please call 866-NJSMART or visit NJCleanEnergy.com.



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A: Premise Contact and System Location (Where will the system be installed?)

Company Name (if applicable): _____
First Name: _____ Last Name: _____
Installation Address: _____
City: _____ State: _____ Zip Code: _____
Email: _____

B: Primary Contact (TREC Owner) (Who will be issued the NJ Certification Number?) *FILL OUT IF DIFFERENT PERSON THAN ABOVE*

Company Name: _____ Contact Person: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Email: _____

C: Solar Installer/ Developer

Company Name: _____ Contact Person: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Email: _____

D: Certification and Signatures

The undersigned warrants, certifies, and represents that 1) the information provided in this form is true and correct to the best of his or her knowledge; 2) for all behind-the-meter systems, the annual output of the above described generating system will not exceed 100% of the host's historic annual electrical usage; 3) the Installer/Developer will provide manuals related to the system operation and maintenance to the Premise Contact; 4) the system proposed will be constructed, installed and operated in accordance with all Board rules and applicable laws, and all NJBPU policies and procedures for the TI program; 5) the Premise Contact is the Customer of Record for the Utility Account; 6) the Premise Contact gives permission to the TI Processing Team, if necessary, to review their electric account information, both prior to installation and subsequent to installation; and 7) all signing parties realize that certain information in this application may be subject to the Open Public Records Act (OPRA). 8) the Installer/Developer has reviewed and explained the system technical specifications to the Premise and Primary contact. 9) the information submitted with this application is accurate, and the system installation will follow the instructions detailed on the TI Solar Technical Instructions page.

I agree that this document and all notices and disclosures made or given relating to this document may be created, executed, delivered and retained electronically and that the electronic signatures appearing on this document and any related documents shall have the same legal effect for all purposes as a handwritten signature.

The information, statements, and documents I have provided in and with this document are true and accurate to the best of my knowledge. I am aware that if any of them are willfully false, I am subject to punishment.

Primary Contact (TREC Owner)

Signature: _____
Print Name: _____
Date: _____

Solar Installer/Developer

Signature: _____
Print Name: _____
Date: _____

Premise Contact

(If different from Primary Contact)

Signature: _____
Print Name: _____
Date: _____