



Residential New Construction Orientation

Welcome Raters & New Employees

November 30, 2022

SUPPORTING

[DOING]

LEADING



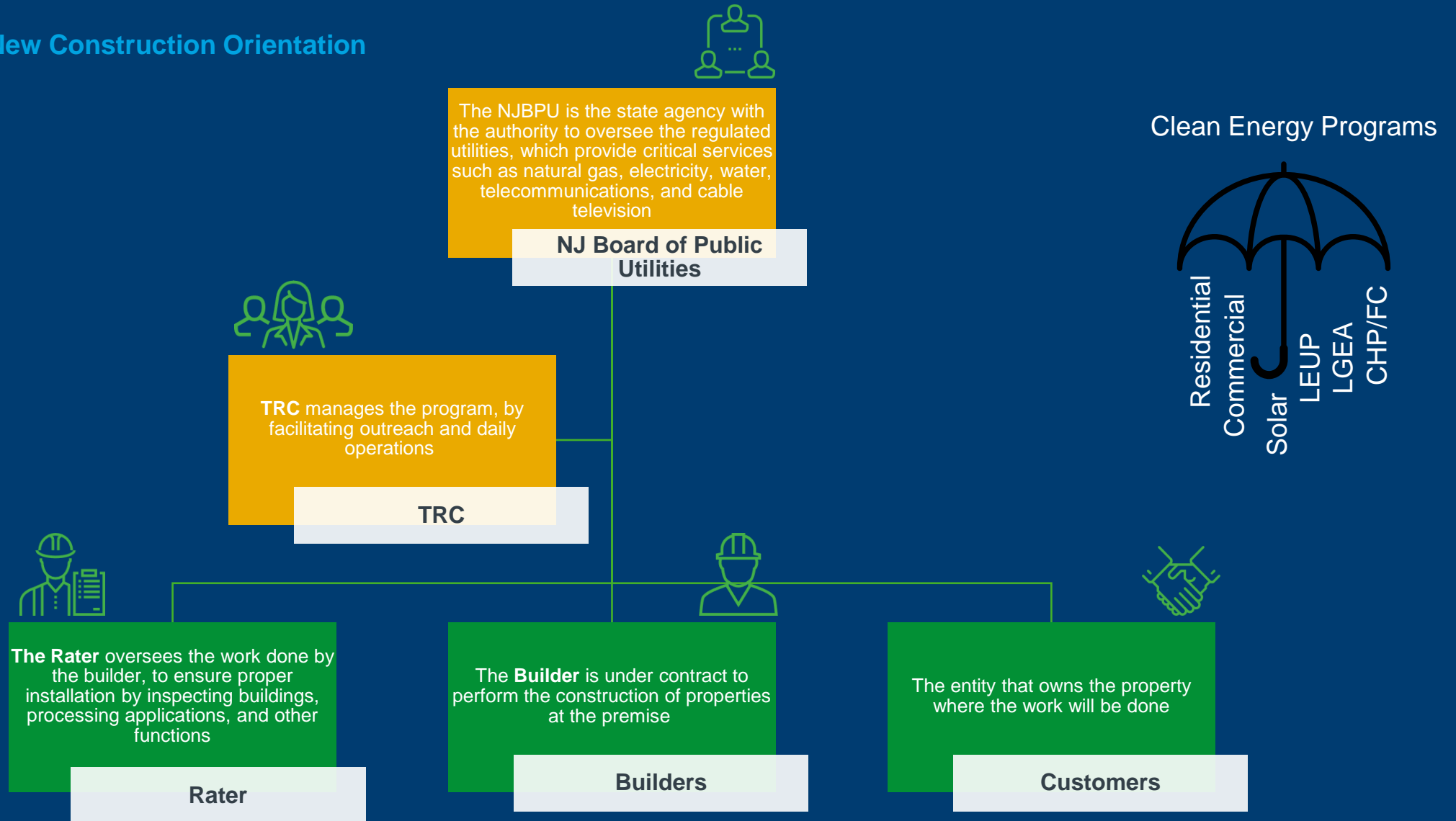
Meeting Agenda

Residential New Construction Orientation

- Topics that we will discuss today include:
 - Introduction to the RNC Team
 - Overview of the RNC program
 - FY23 Program Offerings
 - Program Process
 - Program Statistics
 - Summary & Conclusion
 - Resources & Helpful Links
 - Q & A: Rater Open Discussions

Introduction: Roles

Residential New Construction Orientation





Introduction



Residential New Construction Orientation



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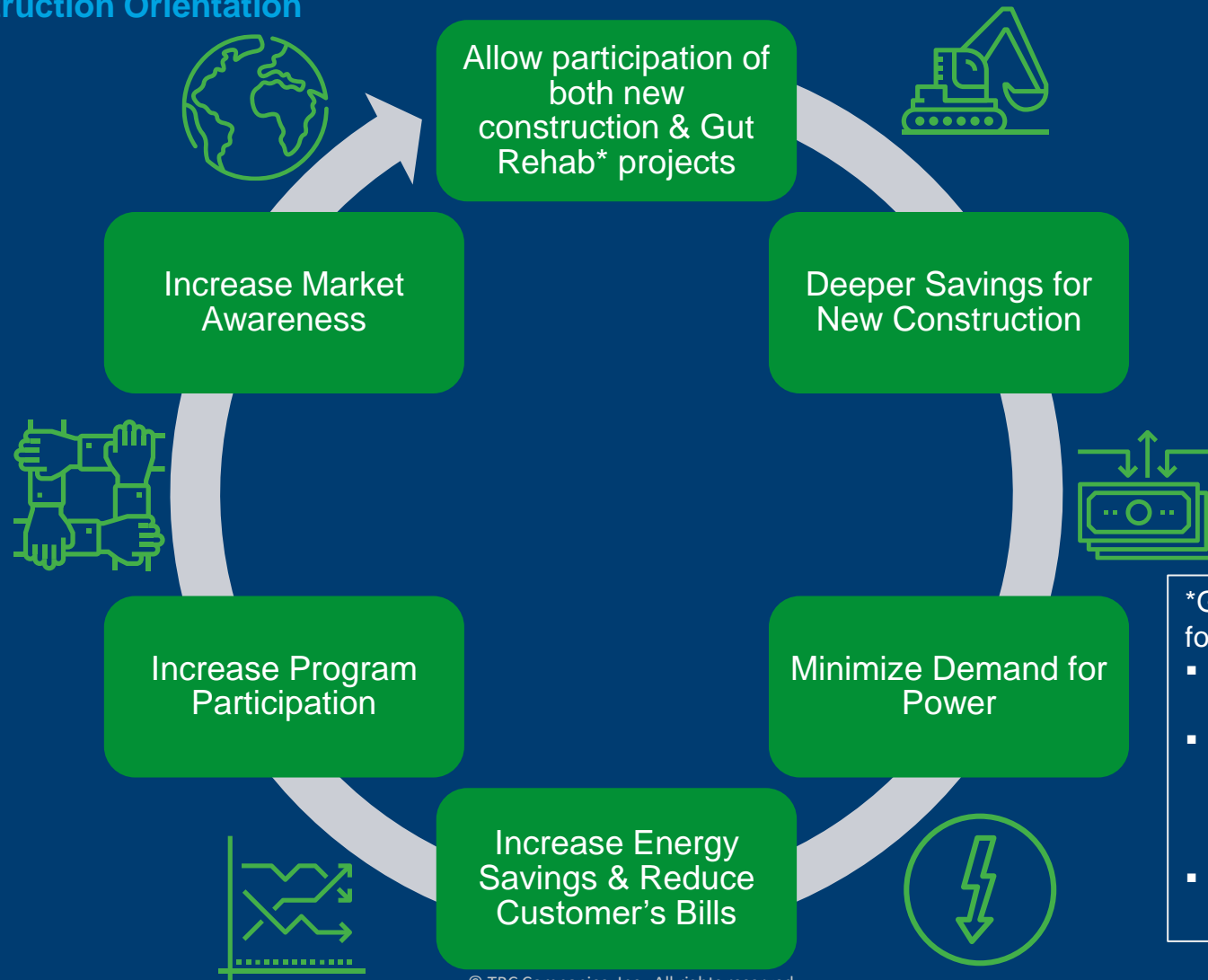
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Program Overview: Goals & Objectives

Residential New Construction Orientation



*Gut Rehab is defined as one of the following types of projects:

- Change of use and reconstruction of an existing building;
- Construction work of a nature requiring that the building or portion of the building within be out of service for at least 30 consecutive days; or
- Reconstruction of a vacant structure or a portion of the building within.

Program Overview: Eligibility

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New and Gut Rehab residential construction, including:

- Custom or production homes
- Single Family
- Townhomes
- Multifamily



EXPIRATION DATES:

Single Family and Townhomes have a 1-year expiration date after the Site Registration approved Milestone; Multifamily projects have 3-years from the same date

FY23 Program Offerings: Participation Levels

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- ENERGY STAR Homes



- Zero Energy Ready Home
- Zero Energy Ready Home Plus Solar



- ENERGY STAR Multifamily New Construction



FY23 Program Offerings: Rater Resources

Residential New Construction Orientation

The screenshot shows the website's navigation menu with 'RESIDENTIAL' selected. The left sidebar lists various program categories, with 'BUILDERS & RATERS' and 'PARTICIPATION DOCUMENTS' circled in red. The main content area is titled 'Builder & Rating Company Information' and includes a list of resources for raters.

Press Room | Library | FAQs | Calendar

HOME RESIDENTIAL COMMERCIAL, INDUSTRIAL AND LOCAL GOVERNMENT

RESIDENTIAL

▼ NJCEP PROGRAMS

ELECTRIC VEHICLE PROGRAMS

▼ RESIDENTIAL NEW CONSTRUCTION

CONSTRUCTION UPGRADES

BENEFITS OF OWNERSHIP

FIND A PARTICIPATING BUILDER

FAQS

TESTIMONIALS

▼ BUILDERS & RATERS

BENEFITS

PARTICIPATION DOCUMENTS

RESOURCE LINKS

► COMFORT PARTNERS

▼ PAST PROGRAMS

HOME PERFORMANCE WITH ENERGY STAR

APPLIANCE REBATES & RECYCLING

Home » Residential » Programs » NJ ENERGY STAR Homes

Builder & Rating Company Information

Homebuilders and homebuyers across the country are increasingly interested in green building, but what exactly makes a home green?

Green building means improving the way that homes and homebuilding sites use energy, water, and materials to reduce impacts on human health and the environment. Building a green home means making environmentally-preferable and sustainable decisions throughout the building process—decisions that will minimize the environmental impact of the home while it is being built and over the many years it will be lived in.

For information about the Residential New Construction Program, call 866-NJSMART.

- Access the online portal (for Raters only).
- Incentive Schedule
- Learn how to participate in the program.
- Learn how to work with qualified rating companies to design, build and certify Residential New Construction homes.
- Determine which program fits your multifamily project.

New Jersey's Clean Energy Program now offers online training courses for builders:

- Residential New Construction Updates
- Zero Energy Ready Homes (qualified for AIA continuing education credits)

Online Training for Builders and Raters
(click above)

Program Note:

- Homes constructed under NJ's Residential New Construction Program are not eligible for the *WARMA* Advantage or *COOLA* Advantage Programs.
- Builders/Developers seeking funding through the NJ Housing & Mortgage Finance Agency (NJHMFA) are advised to contact the Residential New Construction Program (see above) to find out about complying with NJHMFA Letter of Intent requirements concerning the program.

Get access to rater resources and all program-related documents:

- Participation Documents
- FY23 Incentive Schedule
- FY23 Alternate Incentive Payee Form
- Training

njcleanenergy.com/residential/programs/residential-new-construction



FY23 Program Offerings: Incentive Schedule

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	Single Home (1 & 2 Family Home)	Townhouse (3+ Connected Units)	Multifamily (low rise; 3 stories or less; 3+ units)	MFHR - Multifamily High Rise (5+ units; 4+ stories) <small>Only applicable to building permits pulled prior to July 1, 2021</small>	MFNC - Multifamily New Construction (3+ units; any stories)
Energy Star	\$1,000 per home + \$30 for each MMBtu (determined by the Rater after construction)	\$500 per home + \$30 for each MMBtu (determined by the Rater after construction)	\$500 per home + \$30 for each MMBtu (determined by the Rater after construction)	\$500 per home + \$30 for each MMBtu (determined by the Rater after construction)	\$500 per home + \$30 for each MMBtu (determined by the Rater after construction)
ZERH (Zero Energy Ready Home)	\$4,000 per home + \$30 for each MMBtu (determined by the Rater after construction) Rater Incentive: \$1,200 per home	\$2,500 per home + \$30 for each MMBtu (determined by the Rater after construction) Rater Incentive: \$1,200 per home	\$1,500 per home + \$30 for each MMBtu (determined by the Rater after construction)	N/A	N/A
ZERH + RE (Zero Energy Ready Home +Renewable Ready Home)	\$4,000 per home + \$30 for each MMBtu (determined by the Rater after construction) + \$2,000 bonus Rater Incentive: \$1,200 per home	\$2,500 per home + \$30 for each MMBtu (determined by the Rater after construction) + \$1,500 bonus Rater Incentive: \$1,200 per home	\$1,500 per home + \$30 for each MMBtu (determined by the Rater after construction) + \$750 bonus	N/A	N/A
UEZ/Affordable House Bonus	+\$500 per home (added to any level above)	+\$500 per home (added to any level above)	N/A	N/A	N/A

[Link to FY23 Incentive Chart on the NJCEP Website](#)



FY23 Program Offerings: Energy Star

Residential New Construction Orientation

What is an Energy Star Home?

ENERGY STAR certified homes and apartments are designed and built better from the ground up to provide homeowners and residents with better quality, performance, and comfort. These homes feature the best of the best energy efficient systems and have each successfully passed rigorous tests and inspections, which are required by the EPA.

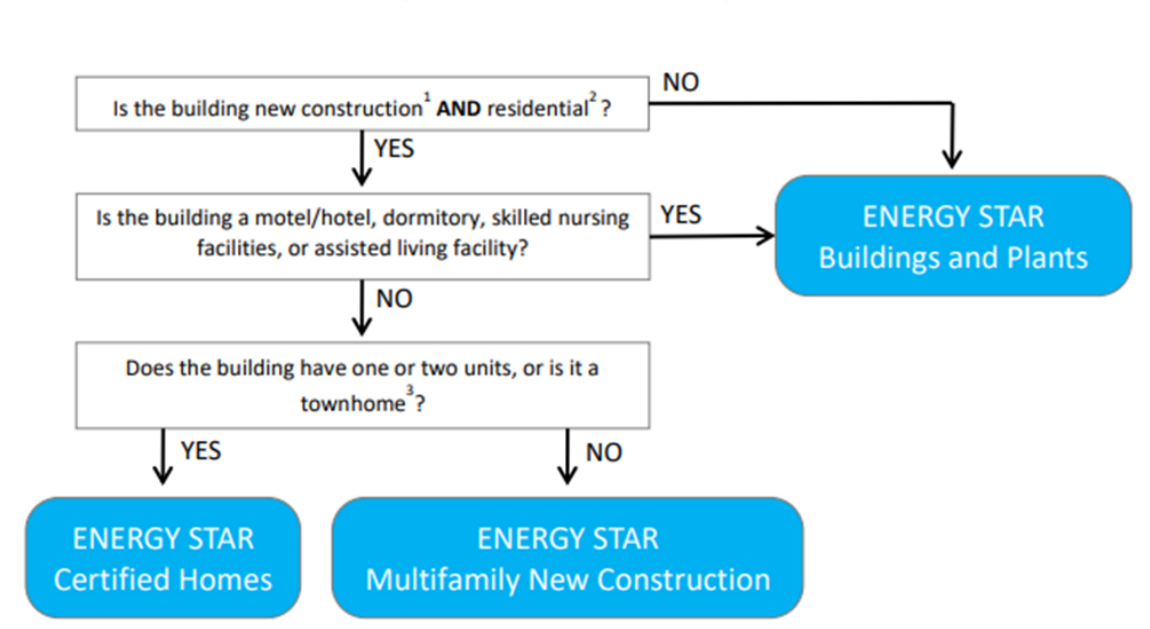


- Homes designed and built to standards well above other homes on the market today
- Better quality, comfort, and durability
- Increased home value now and in the future
- Built to meet strict requirements set by the EPA

FY23 Program Offerings: Energy Star

Residential New Construction Orientation

EPA ENERGY STAR Multifamily New Construction Program Decision Tree, Version 2.0



- ENERGY STAR Homes



- Zero Energy Ready Home
- Zero Energy Ready Home Plus Solar



- ENERGY STAR Multifamily New Construction (ASHRAE or ERI pathway)

[Web Link to EPA Energy Star MFNC Program Decision Tree](#)

FY23 Program Offerings: Energy Star Features

Residential New Construction Orientation

- High-performance thermal enclosure, includes:
 - Comprehensive air sealing- blower door test.
 - Quality-installed insulation- inspected/verified
 - Reduced thermal bridging
 - High-performance windows



FY23 Program Offerings: Energy Star Features

Residential New Construction Orientation

- High Efficiency and properly sized HVAC system
 - Commissioning required
- Quality duct installation and sealing
 - Duct leakage testing required
- High-efficiency DHW
 - Commissioning required





FY23 Program Offerings: Zero Energy Ready Home

Residential New Construction Orientation



- ENERGY STAR Homes



- Zero Energy Ready Home
- Zero Energy Ready Home Plus Solar



- ENERGY STAR Multifamily New Construction

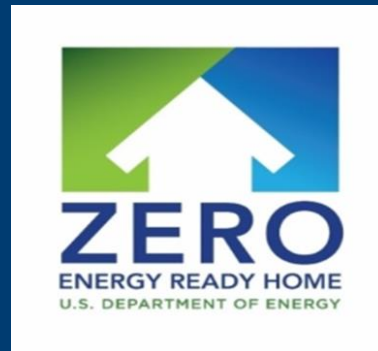


FY23 Program Offerings: Zero Energy Ready Home

Residential New Construction Orientation

What is a Zero Energy Ready Home?

“A DOE Zero Energy Ready Home is a high-performance home which is so energy efficient, that a renewable energy system can offset all or most of its annual energy consumption. Every Zero Energy Ready Home (ZERH) offers a cost-effective, high-performance package of energy savings, comfort, health, and durability unparalleled in today’s marketplace.”



- Eligible only for Single-Family, Townhomes, and Multifamily (up to 5-stories)

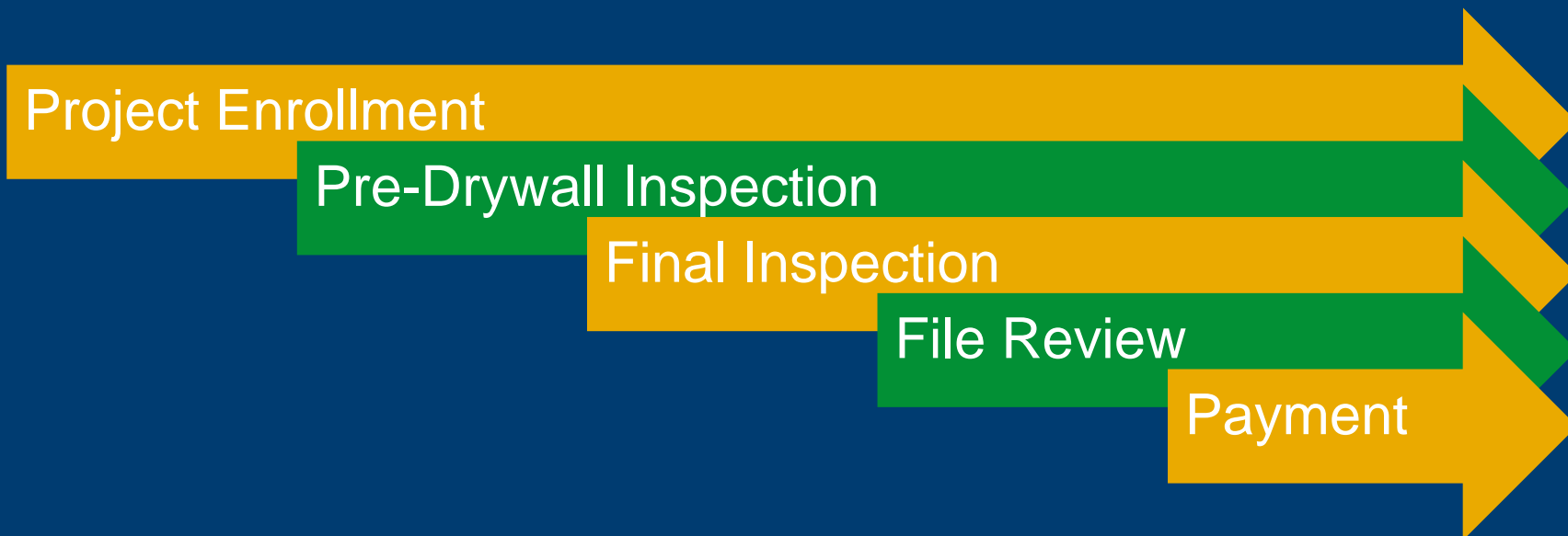
FY23 Program Offerings: Zero Energy Ready Home Features

Residential New Construction Orientation



- Built using the ENERGY STAR Home baseline
- Higher performing thermal enclosure system
- Ducts in conditioned space
- Efficient hot water distribution system
- Energy Star appliances & LED light bulbs (90% more efficient than fluorescent bulbs)
- Meet EPA Indoor airPLUS certification for indoor air quality
- ZERH+ to follow PV solar ready checklist or install PV solar

Program Process



FY23 Program Process: “Rater Checklist”

Residential New Construction Orientation



FY 2023 (8/3/2022 – 6/30/2023)

Residential New Construction Checklist for Document Submittals

Include this completed checklist with each home/unit as the coversheet at time of online enrollment (Site Registration) and completion (Incentive Application)

Development Name:	<input type="text"/>	Upload Date:	<input type="text"/>
Address:	<input type="text"/>		Unit #:
City:	<input type="text"/>	Zip:	<input type="text"/>
Rater:	<input type="text"/>		
Builder/Developer:	<input type="text"/>		
Incentive Payee:	<input type="text"/>		

<p>Incentive Type:</p> <p><input type="checkbox"/> ENERGYSTAR Home</p> <p><input type="checkbox"/> Zero Energy Ready Home</p> <p><input type="checkbox"/> ZERH 100% Renewables</p> <p><input type="checkbox"/> Multifamily High Rise (MFHR)</p> <p><input type="checkbox"/> Multifamily New Construction (MFNC)</p>	<p>Building Type:</p> <p><input type="checkbox"/> Single family</p> <p><input type="checkbox"/> Townhouse (Multi-single)</p> <p><input type="checkbox"/> Multifamily</p>	<p>Project Notes:</p> <div style="background-color: #e0e0e0; height: 150px; width: 100%;"></div>
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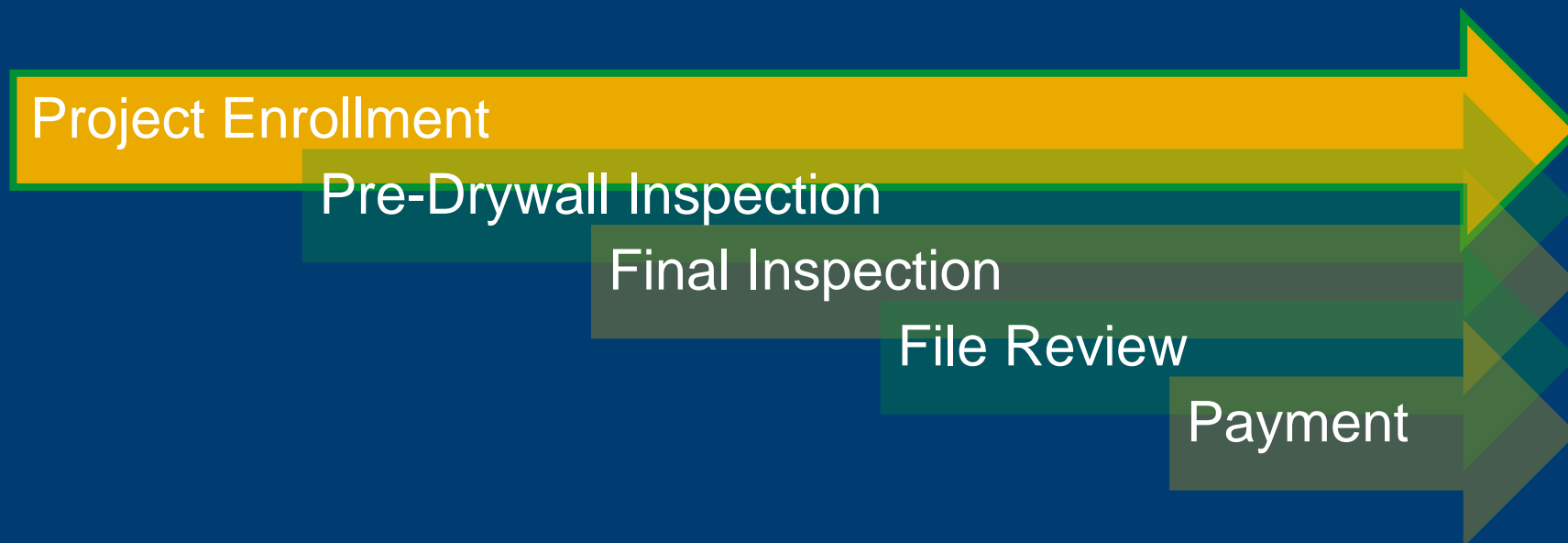
Site Registration Documents (check all that apply) – upload as part of online Enrollment Application:

Please create a single PDF document with all enrollment documents, in the order indicated below.

Name the PDF using the following naming convention: **Rater_St. Address_IncentiveYr_SReg** [Example: AceRater_ 123MapleSt_FY20_SReg]

- Alternative Incentive Authorization Form (if payee is someone other than the Builder)
- ENERGY STAR Home Verification Summary (REM/Rate), ENERGY STAR V3.1 Home Report (Ekotrope)
- Performance Report (REM/Rate), NJCEP Fuel Summary Comparison [MMBtu] (Ekotrope) - (Report must include comparison of the rated home against the NJCEP UDRH to determine incremental MMBtu savings)
- Valid Permit(s) or Permit Application(s), showing date of permit application

Project Enrollment





Program Process: Enrollment Process

Residential New Construction Orientation

The Rater Portal

- Raters must utilize the online portal to submit electronic applications and all required program documents
- Create an account using the link below, and log on to begin enrolling projects
- Please notify your assigned Program Specialist once you've created an account, so it can be linked with your Rating company
 - [Weblink To Rater Portal](#)

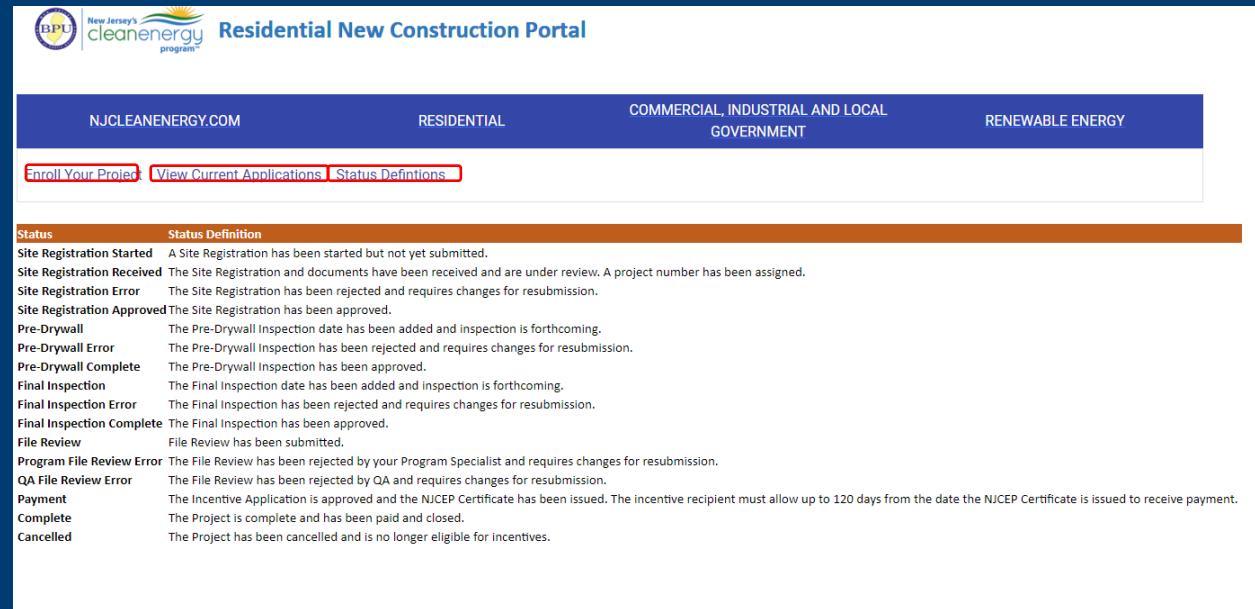
The screenshot shows the 'Residential New Construction Portal' interface. At the top, there are logos for BPU and New Jersey's cleanenergy program, along with the text 'Residential New Construction Portal'. Below this is a navigation bar with 'NJCLEANENERGY.COM' and 'RESIDENTIAL'. A menu includes 'Enroll Your Project', 'View Current Applications', and 'Status Definitions'. The main content area is titled 'Create Account' and contains several input fields: 'First Name: *' with 'Enter First Name', 'Last Name: *' with 'Enter Last Name', 'Email Address: *' with 'Enter Email Address', 'Re-Enter Email Address *' with 'Re-Enter Email Address', 'Password: *' with an empty field, and 'Re-Enter password: *' with an empty field. A 'Submit' button is located at the bottom left of the form area.

Program Process: Enrollment Process

Residential New Construction Orientation

From the Home page:

- View existing applications
- View status definitions
- You may enroll your project

Residential New Construction Portal

NJCLEANENERGY.COM RESIDENTIAL COMMERCIAL, INDUSTRIAL AND LOCAL GOVERNMENT RENEWABLE ENERGY

[Enroll Your Project](#) [View Current Applications](#) [Status Definitions](#)

Status	Status Definition
Site Registration Started	A Site Registration has been started but not yet submitted.
Site Registration Received	The Site Registration and documents have been received and are under review. A project number has been assigned.
Site Registration Error	The Site Registration has been rejected and requires changes for resubmission.
Site Registration Approved	The Site Registration has been approved.
Pre-Drywall	The Pre-Drywall Inspection date has been added and inspection is forthcoming.
Pre-Drywall Error	The Pre-Drywall Inspection has been rejected and requires changes for resubmission.
Pre-Drywall Complete	The Pre-Drywall Inspection has been approved.
Final Inspection	The Final Inspection date has been added and inspection is forthcoming.
Final Inspection Error	The Final Inspection has been rejected and requires changes for resubmission.
Final Inspection Complete	The Final Inspection has been approved.
File Review	File Review has been submitted.
Program File Review Error	The File Review has been rejected by your Program Specialist and requires changes for resubmission.
QA File Review Error	The File Review has been rejected by QA and requires changes for resubmission.
Payment	The Incentive Application is approved and the NJCEP Certificate has been issued. The incentive recipient must allow up to 120 days from the date the NJCEP Certificate is issued to receive payment.
Complete	The Project is complete and has been paid and closed.
Cancelled	The Project has been cancelled and is no longer eligible for incentives.

Program Process: Enrollment Process

Residential New Construction Orientation

My Applications (2076)

Incomplete Applications (0) Submitted Applications (2076) Filter by status All Statuses

Export Projects to CSV

PROJECT NUMBER	PROJECT NAME	CONTACT	STATUS	DATE CREATED	PROGRAM	MESSAGES & TASKS	ACTION
NJRCCR1549887357			Final Inspection Complete	Jul 25, 2022, 1:50:04 PM	TRC - Residential New Construction	Messages:0 Tasks:3	View Application
NJRCCR1549888593			Final Inspection Complete	Jul 25, 2022, 1:50:04 PM	TRC - Residential New Construction	Messages:0 Tasks:3	View Application
NJRCCR1549889753			Final Inspection Complete	Jul 25, 2022, 1:50:04 PM	TRC - Residential New Construction	Messages:0 Tasks:3	View Application
NJRCCR1549888639			Final Inspection Complete	Jul 25, 2022, 1:50:04 PM	TRC - Residential New Construction	Messages:0 Tasks:3	View Application

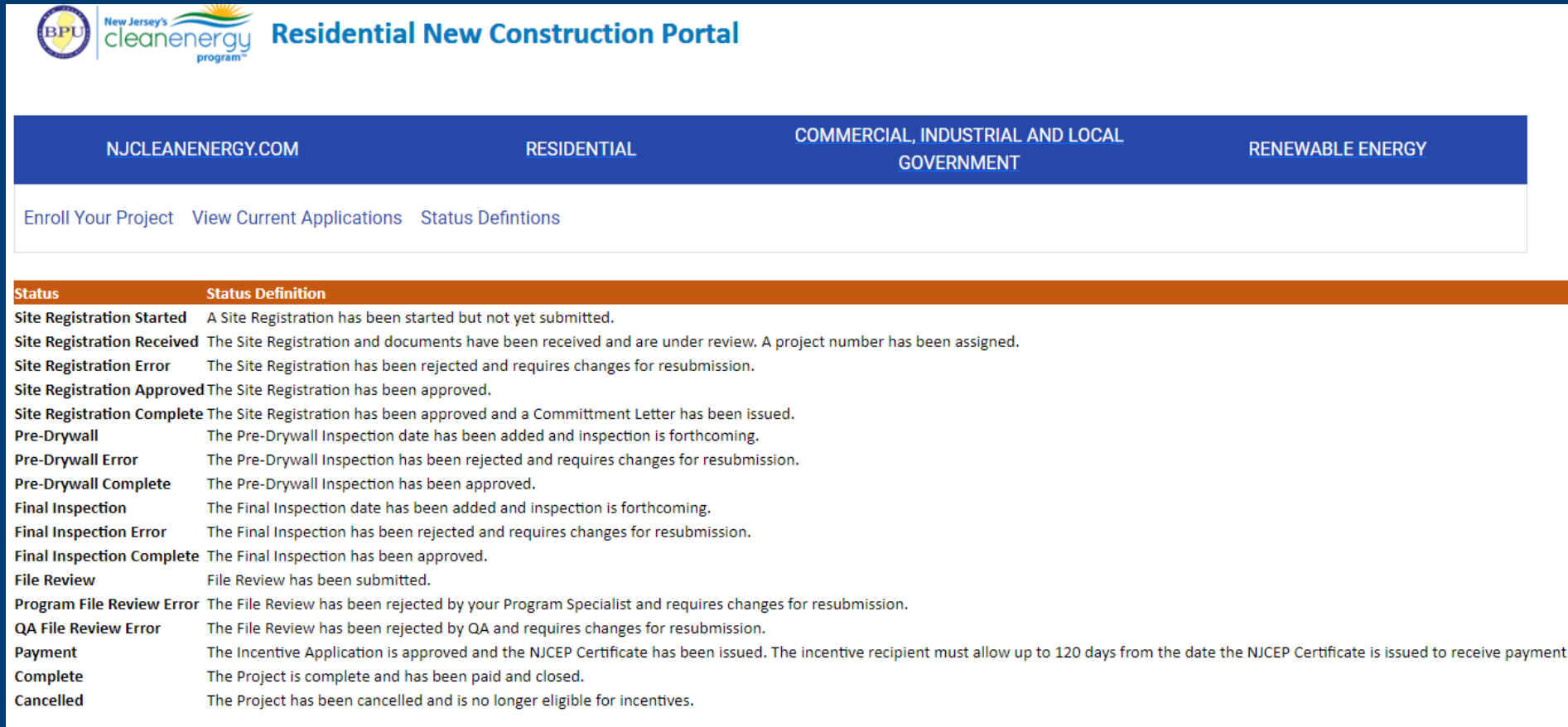
From the Home page:

- View your current applications
 - In this view, you can see how many applications you have and if there are any tasks that need to be completed
 - Export to CSV for further analysis

Program Process: Enrollment Process

Residential New Construction Orientation

- Status Definitions



Residential New Construction Portal

[NJCLEANENERGY.COM](#) [RESIDENTIAL](#) [COMMERCIAL, INDUSTRIAL AND LOCAL GOVERNMENT](#) [RENEWABLE ENERGY](#)

[Enroll Your Project](#) [View Current Applications](#) [Status Defintions](#)

Status	Status Definition
Site Registration Started	A Site Registration has been started but not yet submitted.
Site Registration Received	The Site Registration and documents have been received and are under review. A project number has been assigned.
Site Registration Error	The Site Registration has been rejected and requires changes for resubmission.
Site Registration Approved	The Site Registration has been approved.
Site Registration Complete	The Site Registration has been approved and a Commitment Letter has been issued.
Pre-Drywall	The Pre-Drywall Inspection date has been added and inspection is forthcoming.
Pre-Drywall Error	The Pre-Drywall Inspection has been rejected and requires changes for resubmission.
Pre-Drywall Complete	The Pre-Drywall Inspection has been approved.
Final Inspection	The Final Inspection date has been added and inspection is forthcoming.
Final Inspection Error	The Final Inspection has been rejected and requires changes for resubmission.
Final Inspection Complete	The Final Inspection has been approved.
File Review	File Review has been submitted.
Program File Review Error	The File Review has been rejected by your Program Specialist and requires changes for resubmission.
QA File Review Error	The File Review has been rejected by QA and requires changes for resubmission.
Payment Complete	The Incentive Application is approved and the NJCEP Certificate has been issued. The incentive recipient must allow up to 120 days from the date the NJCEP Certificate is issued to receive payment.
Cancelled	The Project has been cancelled and is no longer eligible for incentives.

Program Process: Enrollment Process

Residential New Construction Orientation

Enrolling a project:

- Enter the builders contact and address information by filling in the fields
 - Builder contact information can be saved and used for future projects
- Please note that projects will only be considered submitted once you receive a "Project Number"
 - Ex. **NJRCCR1549891141**
- All projects that have not completed enrollment will be saved to your profile until completion
- Click 'Search for a Contractor' to select your Rater firm from our qualified list and continue



The screenshot shows the 'Residential New Construction Portal' interface. At the top, there are navigation tabs for 'RESIDENTIAL', 'COMMERCIAL, INDUSTRIAL AND LOCAL GOVERNMENT', and 'RENEWABLE ENERGY'. Below the tabs, the page title is 'Contact Information' and the section is 'Contact Entry'. The form is divided into two main sections: 'Builder Information' and 'Rater Information - Required'. The 'Builder Information' section includes fields for 'Where Is The Work Being Completed?', 'Choose existing contact' (a dropdown menu), 'First Name *', 'Last Name *', 'Company *', 'Address *', 'Address (cont)', 'City *', 'State/Province *' (a dropdown menu), 'Postal Code *', 'Phone *', 'eMail *', and 'Tax ID'. There is a checkbox labeled 'Save this as a new contact in my profile contact list' and a 'Clear Contact' button. The 'Rater Information - Required' section includes a question 'Who is installing or completing the work/installation?' and a 'Search for a Contractor' button, which is highlighted with a red box in the original image. At the bottom of the form, there are 'Continue' and 'Save & Complete Later' buttons.

Program Process: Enrollment Process

Residential New Construction Orientation

Select your Rating company from the list to continue

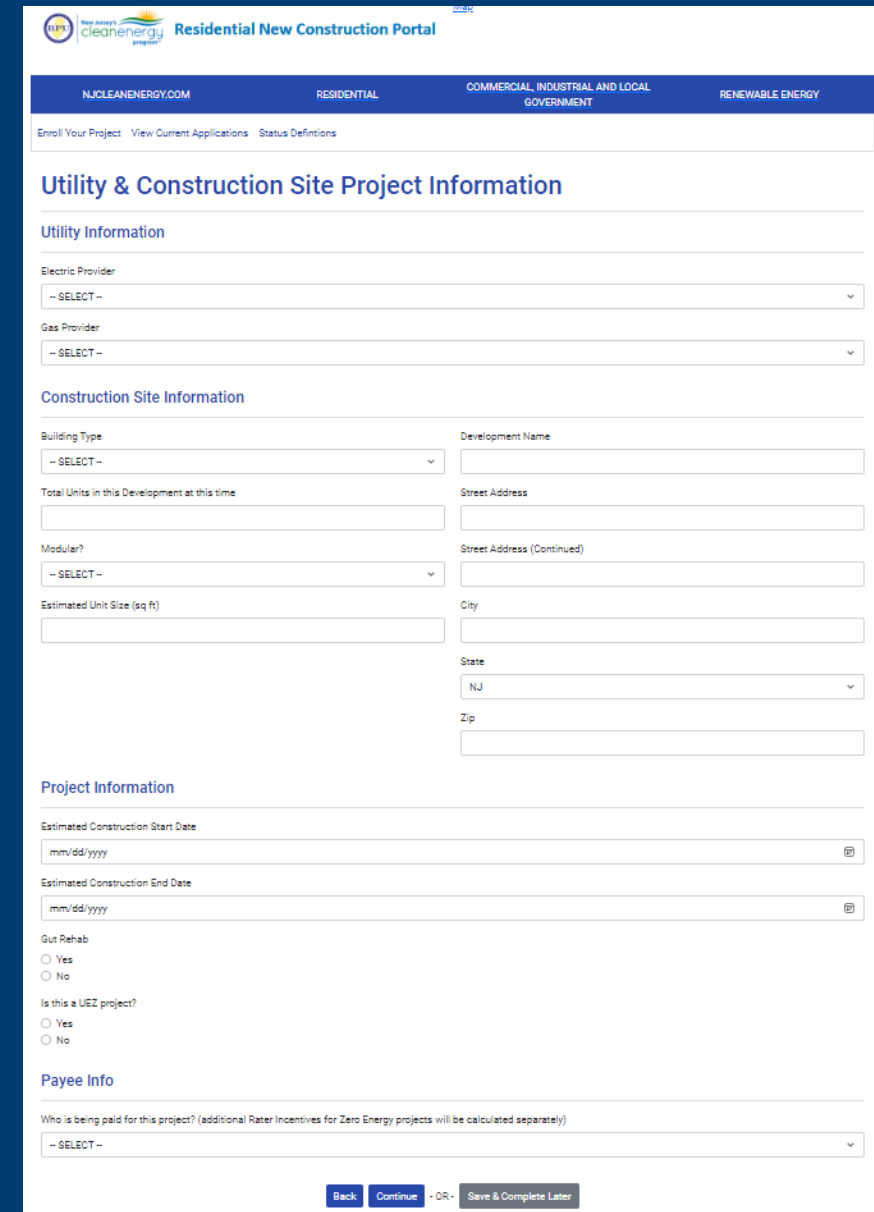
Contractor Search			
COMPANY	ADDRESS	PHONE	EMAIL
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
aeg-test	123 main test, NY 11111		imolloy@appliedenergygroup.com
AEG-Test-SB	123 Test testerville, NY 12345		sbecker@appliedenergygroup.com
Bright Power, Inc.			
EAM Associates			
Innova Services Corporation			
Integral Building & Design, Inc.			
Integral Building & Design, Inc.			
Kitchen and Associates			
MaGrann Associates			
PEG, LLC			
ReVireo			
Steven Winter Associates, Inc			
The Levy Partnership, Inc.			

Program Process: Enrollment Process

Residential New Construction Orientation

Enrolling a project:

- Please use the corresponding fields to enter:
 - Utility Information
 - Construction Site Information
 - Project Information
 - Payee Information



The screenshot shows the 'Residential New Construction Portal' interface. At the top, there are navigation tabs for 'NUCLEANENERGY.COM', 'RESIDENTIAL', 'COMMERCIAL, INDUSTRIAL AND LOCAL GOVERNMENT', and 'RENEWABLE ENERGY'. Below these are links for 'Enroll Your Project', 'View Current Applications', and 'Status Definitions'.

The main section is titled 'Utility & Construction Site Project Information'. It is divided into three sub-sections:

- Utility Information:** Contains two dropdown menus for 'Electric Provider' and 'Gas Provider', both currently set to '-- SELECT --'.
- Construction Site Information:** Contains several input fields:
 - 'Building Type' dropdown (set to '-- SELECT --')
 - 'Development Name' text input
 - 'Total Units in this Development at this time' text input
 - 'Street Address' text input
 - 'Modular?' dropdown (set to '-- SELECT --')
 - 'Street Address (Continued)' text input
 - 'Estimated Unit Size (sq ft)' text input
 - 'City' text input
 - 'State' dropdown (set to 'NJ')
 - 'Zip' text input
- Project Information:** Contains two date input fields:
 - 'Estimated Construction Start Date' (format: mm/dd/yyyy)
 - 'Estimated Construction End Date' (format: mm/dd/yyyy)

Below these are two sets of radio buttons for 'Gut Rehab' and 'Is this a UEZ project?', each with 'Yes' and 'No' options.

The final section is 'Payee Info', which includes a dropdown menu for 'Who is being paid for this project? (additional Rater Incentives for Zero Energy projects will be calculated separately)', currently set to '-- SELECT --'.

At the bottom right, there are three buttons: 'Back', 'Continue', and 'Save & Complete Later'.

Program Process: Enrollment Process

Residential New Construction Orientation

Enter the utility information using the drop-down box:

- Select an electric provider from the list
- Select a gas provider or select 'No Gas Provider' if not applicable
- Continue to enter construction site information

Utility Information

Electric Provider

– SELECT –

– SELECT –
Atlantic City Electric (ACE)
Jersey Central Power & Light (JCP&L)
NJ Electric Co-Op
NJ Municipal Electric Utility
Rockland Electric
PSE&G

Utility Information

Electric Provider

PSE&G

Gas Provider

– SELECT –

– SELECT –
No Gas Provider
PSE&G
 Elizabethtown Gas
New Jersey Natural Gas (JNG)
South Jersey Gas (SJG)

Program Process: Enrollment Process

Residential New Construction Orientation

- Enter the following construction site information:
 - Use the drop-down box to select the building type
 - Enter Total # of units and development name
 - Development Name (Subdivision, Complex, Building Name, or for single homes, you can reuse the project name)
 - Street Address
 - Estimated unit size (sq ft)
 - Specify if modular using drop down box

Construction Site Information

Building Type

- SELECT -

- SELECT -

Single Family

Multifamily

Multi-Single



Modular?

- SELECT -

- SELECT -

Yes

No

Construction Site Information

Building Type

- SELECT -

Development Name

Total Units in this Development at this time

Street Address

Modular?

- SELECT -

Street Address (Continued)

Estimated Unit Size (sq ft)

City

State

NJ

Zip

Program Process: Enrollment Process

Residential New Construction Orientation

Enter the following project information:

- Estimated Construction Start Date
- Estimated Construction End Date
- Specify if Gut Rehab
- Specify if project is in an Urban Enterprise Zone (UEZ)

Project Information

Estimated Construction Start Date

Estimated Construction End Date

Gut Rehab

Yes

No

Is this a UEZ project?

Yes

No

Enter Payee Info

- Use drop down box to select and designate a payee:
 - Builder
 - Rater
 - 3rd Party
 - An additional alternate payee form will be required after enrollment

Payee Info

Who is being paid for this project? (additional Rater Incentives for Zero Energy projects will be calculated separately)

- SELECT -

- SELECT -

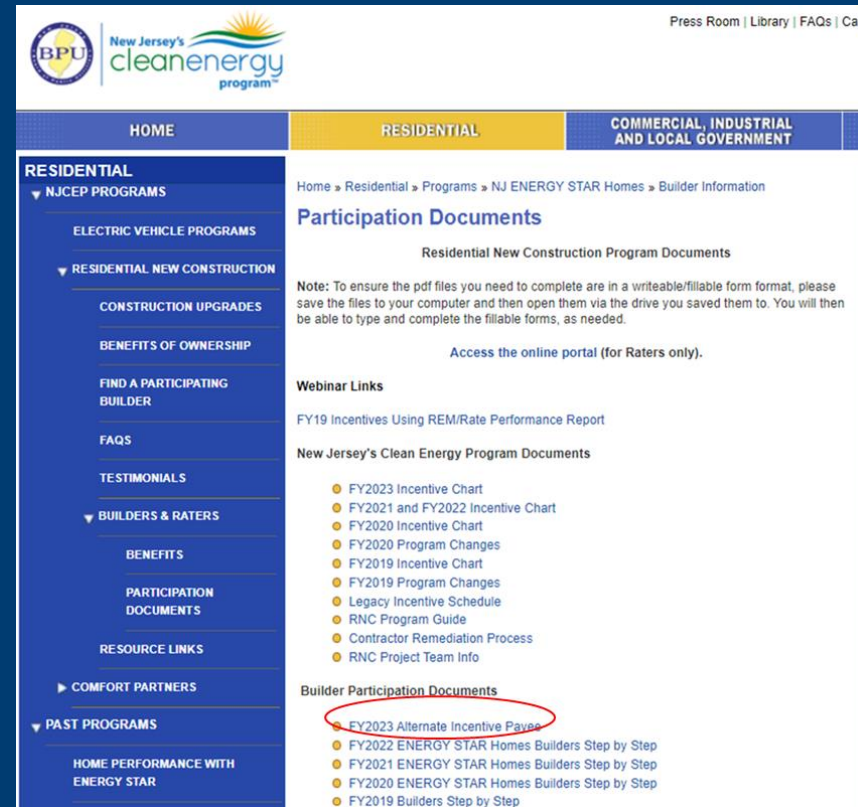
Builder

Rater

3rd Party

Program Process: Enrollment Process

Residential New Construction Orientation



Press Room | Library | FAQs | Calc

HOME RESIDENTIAL COMMERCIAL, INDUSTRIAL AND LOCAL GOVERNMENT

RESIDENTIAL

- ▼ NJCEP PROGRAMS
 - ELECTRIC VEHICLE PROGRAMS
 - ▼ RESIDENTIAL NEW CONSTRUCTION
 - CONSTRUCTION UPGRADES
 - BENEFITS OF OWNERSHIP
 - FIND A PARTICIPATING BUILDER
 - FAQS
 - TESTIMONIALS
 - ▼ BUILDERS & RATERS
 - BENEFITS
 - PARTICIPATION DOCUMENTS
 - RESOURCE LINKS
 - COMFORT PARTNERS
 - ▼ PAST PROGRAMS
 - HOME PERFORMANCE WITH ENERGY STAR

Home » Residential » Programs » NJ ENERGY STAR Homes » Builder Information

Participation Documents

Residential New Construction Program Documents

Note: To ensure the pdf files you need to complete are in a writeable/fillable form format, please save the files to your computer and then open them via the drive you saved them to. You will then be able to type and complete the fillable forms, as needed.

Access the online portal (for Raters only).

Webinar Links

FY19 Incentives Using REM/Rate Performance Report

New Jersey's Clean Energy Program Documents

- FY2023 Incentive Chart
- FY2021 and FY2022 Incentive Chart
- FY2020 Incentive Chart
- FY2020 Program Changes
- FY2019 Incentive Chart
- FY2019 Program Changes
- Legacy Incentive Schedule
- RNC Program Guide
- Contractor Remediation Process
- RNC Project Team Info


Builder Participation Documents

- FY2023 Alternate Incentive Payee
- FY2022 ENERGY STAR Homes Builders Step by Step
- FY2021 ENERGY STAR Homes Builders Step by Step
- FY2020 ENERGY STAR Homes Builders Step by Step
- FY2019 Builders Step by Step

[Weblink for FY23 Alternate Incentive Payee form](#)

Program Process: Enrollment Process

Residential New Construction Orientation



New Jersey's
cleanenergy
program™

Residential New Construction Alternate Incentive Payee

Rating Company								
Business Name:				Contact Name:				
Construction Site (Unit) Information								
Development Name:								
Street Address & Unit:								
City:				NJ	ZIP:			
Builder								
Business Name:				Contact Name:				
Address:								
City:				State:		ZIP:		
Phone:				E-mail:				
Incentive Payee (if other than Builder)								
Incentive Payee:				Tax ID:				
Address:								
City:				State:		ZIP:		
Phone:				E-mail:				

I understand the Builder is the default payee of the Customer Incentive and I am requesting that the payment for the abovementioned project be re-assigned to the Alternate Payee listed in the "Incentive Payee (if other than Builder)" table. I also certify that I am authorized to request this reassignment of the Customer Incentive.

Printed Name, Title:				Date:		
----------------------	--	--	--	-------	--	--

Builder: Please provide signature below.

X _____

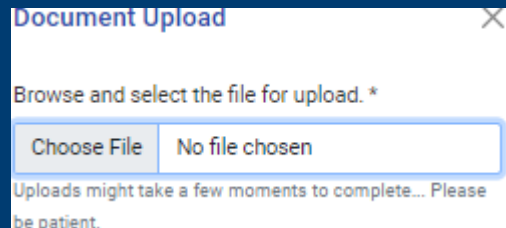
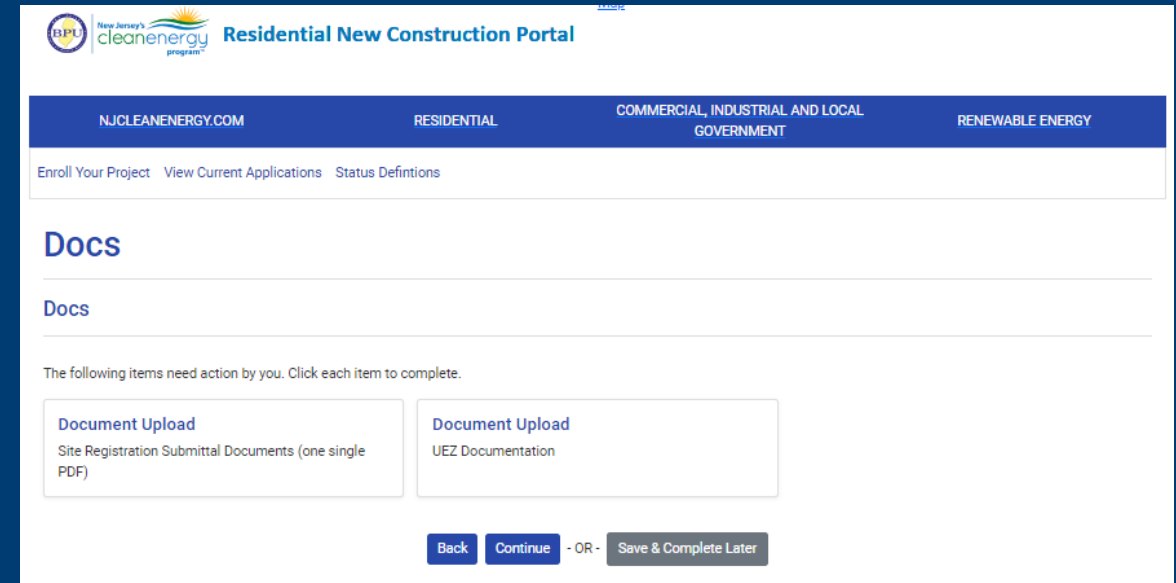
New Jersey's Clean Energy Program™
 Residential New Construction • TRC
 317 George Street Suite 520 • New Brunswick, NJ 08901 • 866-NJSMART

Program Process: Enrollment Process

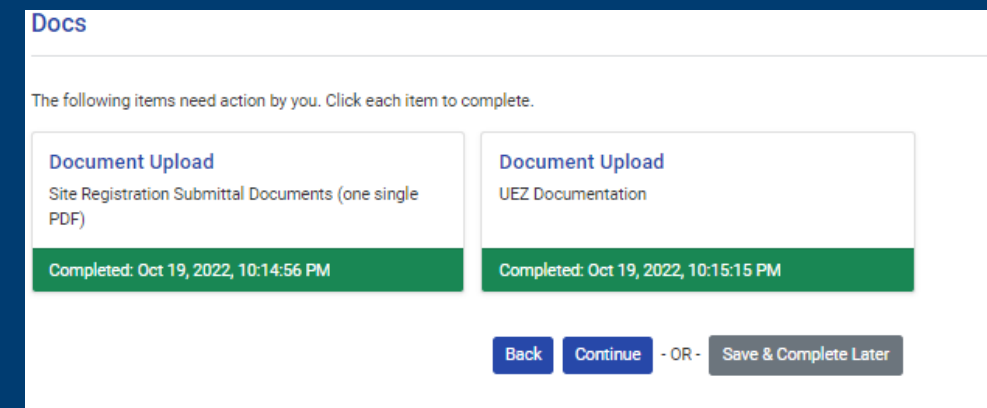
Residential New Construction Orientation

- Submit the following documents to proceed:
 - Site Registration Submittal Documents
 - UEZ Documentation (If applicable)

- Click ‘Document Upload’ to submit documents
 - Browse and choose files to upload



- Successful uploads will show as completed




Program Process: Enrollment Process

Residential New Construction Orientation

What Are Site Registration Submittal Documents?

- Copy of Rater Checklist
 - Alternative Incentive Authorization form, If required
 - Model Results files
 - Valid Permit or Permit Application
- Please submit all these documents as one PDF file



FY 2023 (8/3/2022 – 6/30/2023)
Residential New Construction
Checklist for Document Submittals

Include this completed checklist with each home/unit as the coversheet at time of online enrollment (Site Registration) and completion (Incentive Application)

Development Name: Upload Date:

Address: Unit #:

City: Zip: State: **NJ**

Rater:

Builder/Developer:

Incentive Payee:

<p>Incentive Type:</p> <p><input type="checkbox"/> ENERGYSTAR Home</p> <p><input type="checkbox"/> Zero Energy Ready Home</p> <p><input type="checkbox"/> ZERH 100% Renewables</p> <p><input type="checkbox"/> Multifamily High Rise (MFHR)</p> <p><input type="checkbox"/> Multifamily New Construction (MFNC)</p>	<p>Building Type:</p> <p><input type="checkbox"/> Single family</p> <p><input type="checkbox"/> Townhouse (Multi-single)</p> <p><input type="checkbox"/> Multifamily</p>	<p>Project Notes:</p> <div style="background-color: #e0e0e0; height: 100px;"></div>
--	---	--

Site Registration Documents (check all that apply) – upload as part of online Enrollment Application:
Please create a single PDF document with all enrollment documents, in the order indicated below.
Name the PDF using the following naming convention: **Rater_St. Address_IncentiveYr_SReg** [Example: AceRater_123MapleSt_FY20_SReg]

Alternative Incentive Authorization Form (if payee is someone other than the Builder)

ENERGY STAR Home Verification Summary (REM/Rate), ENERGY STAR V3.1 Home Report (Ekotrope)

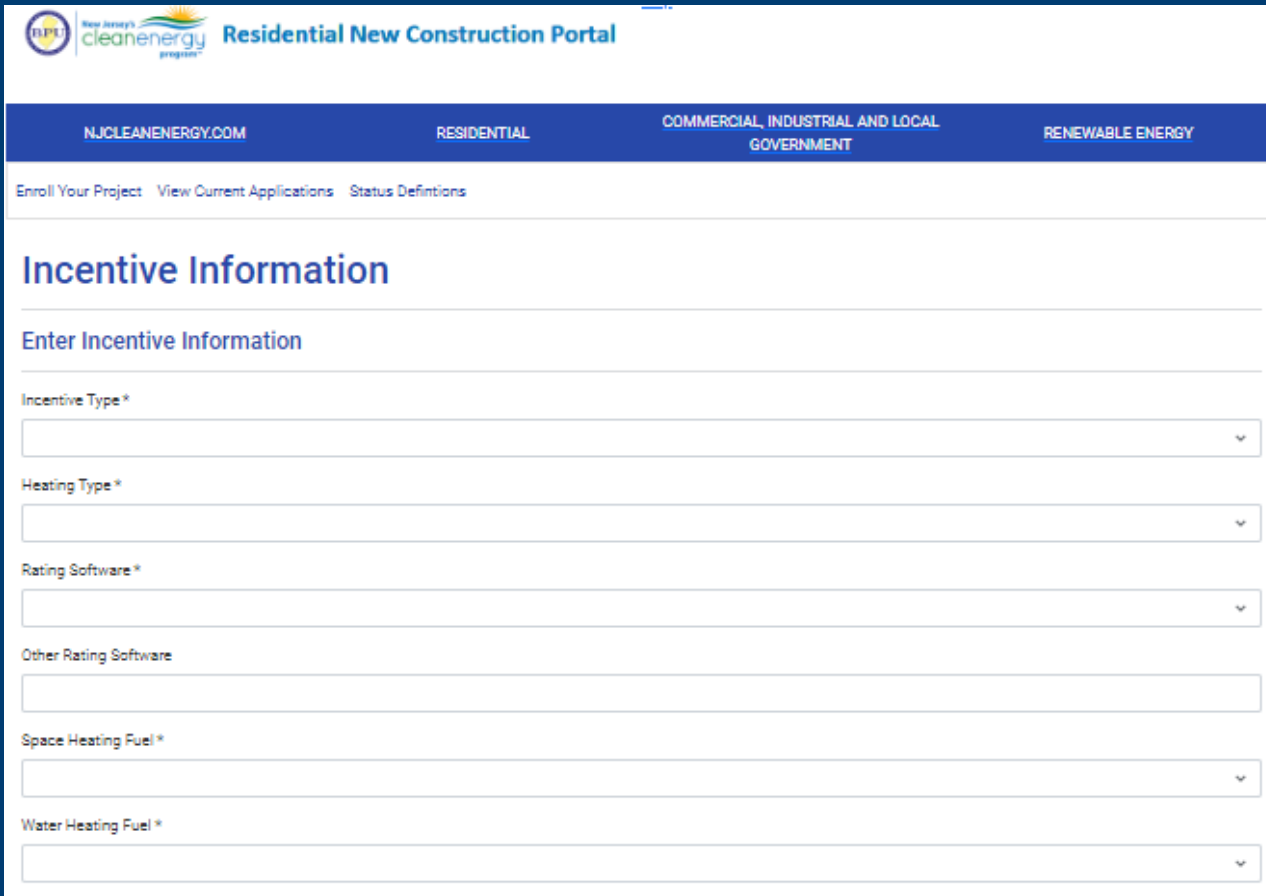
Performance Report (REM/Rate), NJCEP Fuel Summary Comparison [MMBtu] (Ekotrope) - (Report must include comparison of the rated home against the NJCEP UDRH to determine incremental MMBtu savings)

Valid Permit(s) or Permit Application(s), showing date of permit application

Program Operations: Enrollment Process

Residential New Construction Orientation

- Enter the following incentive information:



Residential New Construction Portal

NJCLEANEENERGY.COM RESIDENTIAL COMMERCIAL, INDUSTRIAL AND LOCAL GOVERNMENT RENEWABLE ENERGY

Enroll Your Project View Current Applications Status Definitions

Incentive Information

Enter Incentive Information

Incentive Type*

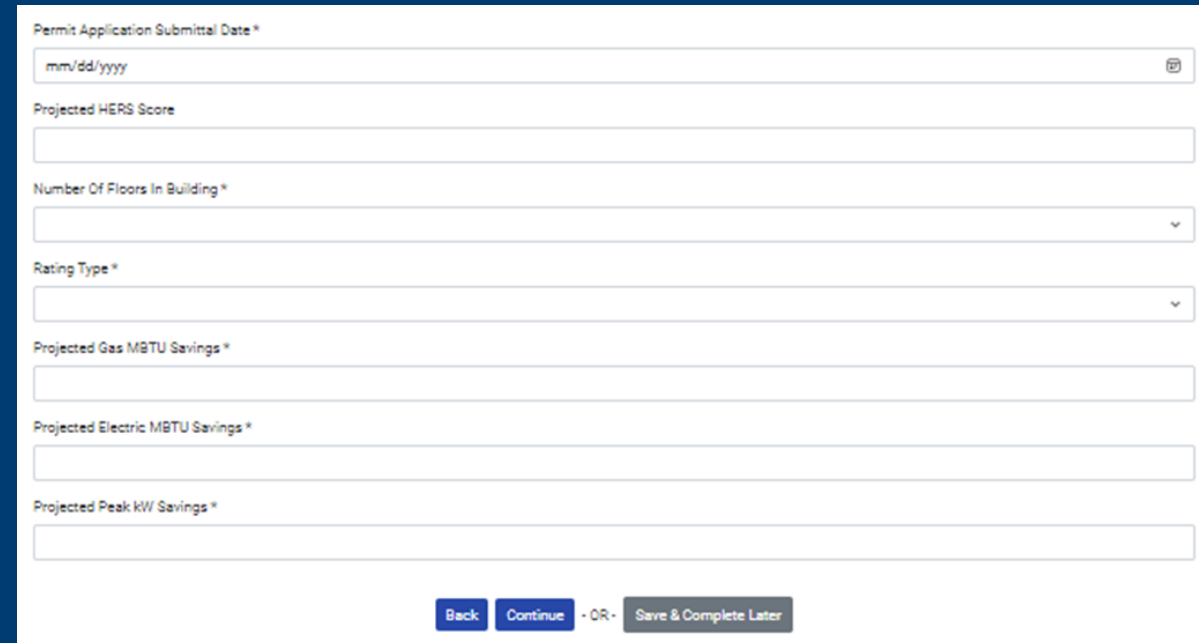
Heating Type*

Rating Software*

Other Rating Software

Space Heating Fuel*

Water Heating Fuel*



Permit Application Submittal Date*

mm/dd/yyyy

Projected HERS Score

Number Of Floors In Building*

Rating Type*

Projected Gas MBTU Savings*

Projected Electric MBTU Savings*

Projected Peak kW Savings*

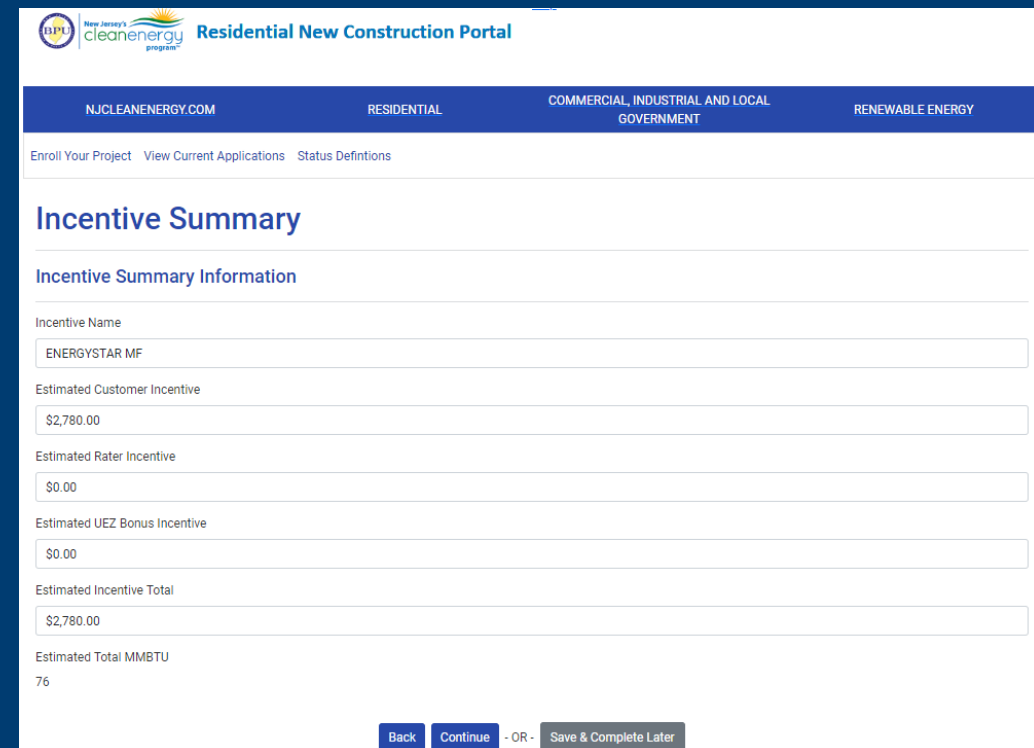
Back Continue -OR- Save & Complete Later

*TIP: Peak kW Savings is the Summer Peak Demand

Program Process: Enrollment Process

Residential New Construction Orientation

- After incentive information has been entered, your estimated incentive totals will be calculated
 - Estimated total MMBTU's will be auto calculated



The screenshot shows the 'Residential New Construction Portal' interface. At the top, there are navigation tabs for 'NJCLEANENERGY.COM', 'RESIDENTIAL', 'COMMERCIAL, INDUSTRIAL AND LOCAL GOVERNMENT', and 'RENEWABLE ENERGY'. Below the tabs, there are links for 'Enroll Your Project', 'View Current Applications', and 'Status Definitions'. The main content area is titled 'Incentive Summary' and 'Incentive Summary Information'. It contains several input fields with the following values:

Field	Value
Incentive Name	ENERGYSTAR MF
Estimated Customer Incentive	\$2,780.00
Estimated Rater Incentive	\$0.00
Estimated UEZ Bonus Incentive	\$0.00
Estimated Incentive Total	\$2,780.00
Estimated Total MMBTU	76

At the bottom of the form, there are three buttons: 'Back', 'Continue', and 'Save & Complete Later', separated by a vertical line and the text '-OR-'.

Program Process: Enrollment Process

Residential New Construction Orientation

- Read the Terms & Conditions
 - Check box
 - Sign Name

- Complete application to submit

Terms And Conditions

Complete Terms And Conditions

For the purpose of these Terms & Conditions below, the term "applicant" refers to the person or entity duly designated as the payee of the project's incentive, either a homeowner, contractor, builder, or developer. Furthermore, raters or rating companies are the entities working with the applicants to submit the Program required documents and follow program requirements.

1. This Program is based on the availability of funds. Procedures, requirements, and rebate levels are subject to change, and the Program is subject to cancellation without notice.
2. Due to the limited availability of funds, the Program will stop enrolling projects/units should funds become exhausted and will begin enrolling projects/units again, in the order in which applications are received, when funds are available again. Notification of limited Program funds will be posted on NJCleanEnergy.com.
3. It is the responsibility of the Rater to ensure that all requirements for the rebate are met and that all required documentation is complete and accurate. Failure to provide any of the required information could prevent processing the application.
4. Please allow up to 120 days from the date NUCEP receives all required information to process your incentive application, unless incomplete.
5. NUCEP audits its rebate programs as a protection against consumer and/or contractor fraud. Any attempt to defraud NUCEP will result in automatic rejection of the rebate application and possible legal action.
6. Builders/contractors are required to comply with state and local plumbing, electrical and building codes and regulations and other requirements applicable under federal, state, and local authority.
7. Builder gives NUCEP permission to share records with the New Jersey Board of Public Utilities (NJBP) or its contractors, who may evaluate the homeowner's energy usage.
8. Raters agree to abide by the Terms and Conditions detailed in the "Rating Company Participation Agreement" filed out and signed by the Rater, enabling participation in the NUCEP Residential New Construction Program.
9. Raters & Builders of Zero Energy Ready Homes (NUCEP Tier 3 Homes) agree to abide by the Terms and Conditions detailed in the "Zero Energy Ready Homes (NUCEP Tier 3 Homes) Rater/Builder Participation Agreement," signed by either Rater/Builder, enabling participation in the NUCEP Residential New Construction Program.
10. For Zero Energy Ready Homes (ZERH) Builders:
11. Builder must register using "Zero Energy Ready Homes (NUCEP Tier 3 Homes) Builder Participation Agreement," to participate in the New Jersey Residential New Construction Program - ZERH (Tier 3) program.
12. Builder must be registered as a DOE Zero Energy Ready Homes Partner by completing the Online DOE Partnership Agreement (available at <http://www4.zeroenergy.gov/building/residential/register> and select "Builders").
13. Builder must be registered as an ENERGY STAR® Partner by completing the Online EPA Partnership Agreement (available at https://www.energystar.gov/index.cfm?foundation=usa.show?Partner/RatedBy_customer=NUCEP and select "Builders").
14. New rater must complete program orientation prior to submitting homes for enrollment in the program.
15. Rater/Builder agrees to comply with and accurately represent all program requirements and benefits. Use of program name and logos require prior authorization by the program.
16. For all homes participating in the program, Builder agrees to allow Quality Assurance inspection by the Program and authorizes their Rating Company to provide RCM/Rate™ electronic file(s) and supporting documentation.
17. Builder agrees to comply with all program requirements. Program reserves the right to adjust or rescind the builder's participation status based upon compliance.
18. Builder authorizes the Rater to submit site registrations for new project/unit enrollments and incentive applications for completed projects/units, including all required documentation.
19. Builder acknowledges that offers of financial support associated with this program shall apply only to units that comply with all program requirements and complete final certification before the expiration date. Builder understands that the New Jersey Board of Public Utilities (NJBP) reserves the right to withdraw or modify this program and terminate this agreement at any time, and that such changes may occur, for example, in response to updated federal minimum energy efficiency standards, updates to New Jersey energy or construction codes, or updates to the DOE Zero Energy Ready Homes Program, EPA ENERGY STAR® Homes Program or Home Energy Rating System (HERS) standards.
20. Builder understands that all promotional activities, including press releases, media events, advertisements, and on-site promotions that refer to the NUCEP Residential New Construction Program, must first be reviewed and approved by the NJBP or its authorized representative.
21. Builder understands that participants in the NUCEP Residential New Construction Program are not eligible for independent participation in NJBP/DOE HVAC Rebate programs and that no party shall apply for, seek, or be entitled to any such additional rebates.
22. Builder must sign the NUCEP's Residential New Construction Participation Acknowledgement. This acknowledgement sets out the guidelines under which applicants must abide for incentive purposes. For additional information, please refer to the Program Guide located on the NUCEP website.
23. The NJ Board of Public Utilities, NJBP, makes no guarantee or warranty of any kind, whether expressed or implied, including any warranty of fitness for a particular purpose, that any level of energy efficiency or energy conservation will be achieved as a result of the incorporation of any delineated materials, techniques or equipment in the construction of a participating structure. The NJBP shall have no liability to a builder, homeowner, or any third party with respect to any delineated materials, techniques, or equipment items. By acknowledging the aforementioned program conditions, the Rater completing this online application holds the NJBP and its agents and their subcontractors harmless from any liability whatsoever.
24. I hereby permit the Program Manager and the administrator of the New Jersey Board of Public Utilities (BPU) New Jersey's Clean Energy Program (NUCEP) to share any and all information I submit to NUCEP including, but not limited to, my electric and natural gas utility billing information, with BPU NUCEP contractors (including, without limit, those contractors who administer, manage, coordinate, or evaluate all or part of NUCEP) and my electric and natural gas utilities and the contractors who administer, manage, coordinate, or evaluate all or part of the utilities' programs that succeed and/or are similar to NUCEP. I hereby acknowledge that the Program Manager and administrator may disclose to the public any of my information that is not exempt from public disclosure pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

Agreement

I, the Rater noted above, have read, understand and am in compliance with all rules and regulations concerning this NUCEP rebate program, including the Terms and Conditions noted in window above. I certify that all information provided is correct to the best of my knowledge and that I have submitted all required documents. I am aware that if any of them are willfully false, I am subject to punishment.

Enter Name, Title

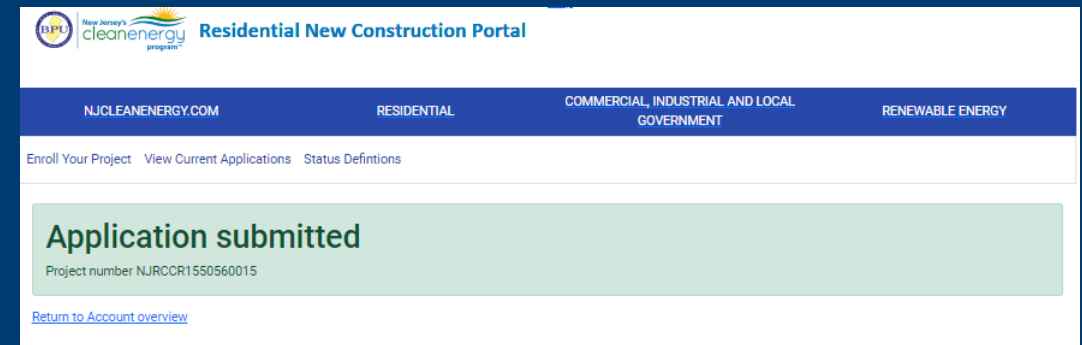
Bob TheBuilder

OR

Program Process: Enrollment Process

Residential New Construction Orientation

- Successfully submitted applications will receive a project number
- All submitted applications will be received in the **Site Registration Received** status
- Upon review, it will either be approved and moved into Site Registration Approved status or rejected and moved into Site Registration Error status
- If approved:
 - Project will move to **Site Registration Approved** status.
 - Rater and Builder will receive a letter of commitment and the project will then move to **Site Registration Complete** status.
- If rejected:
 - Project will move into **Site Registration Error** status
 - Rater and Builder will receive a reason for the rejection, and will be expected to make any corrections

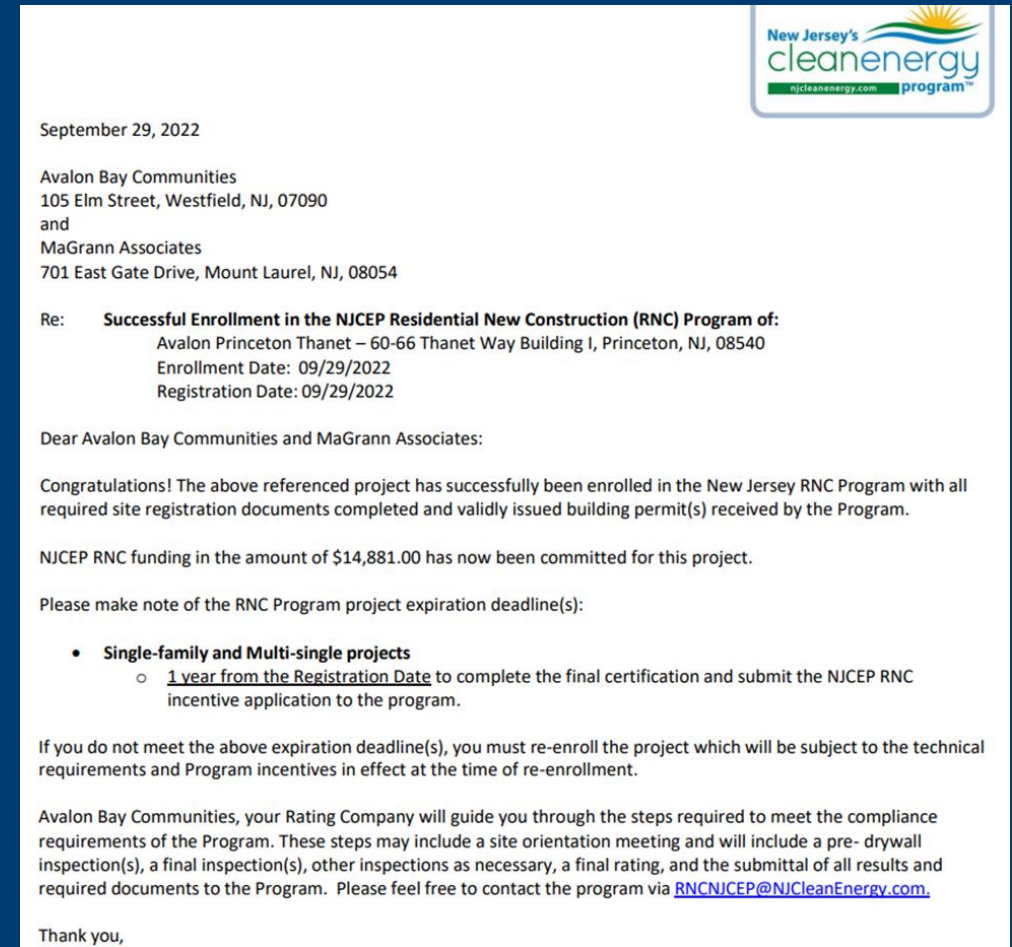


Program Process: Enrollment Process

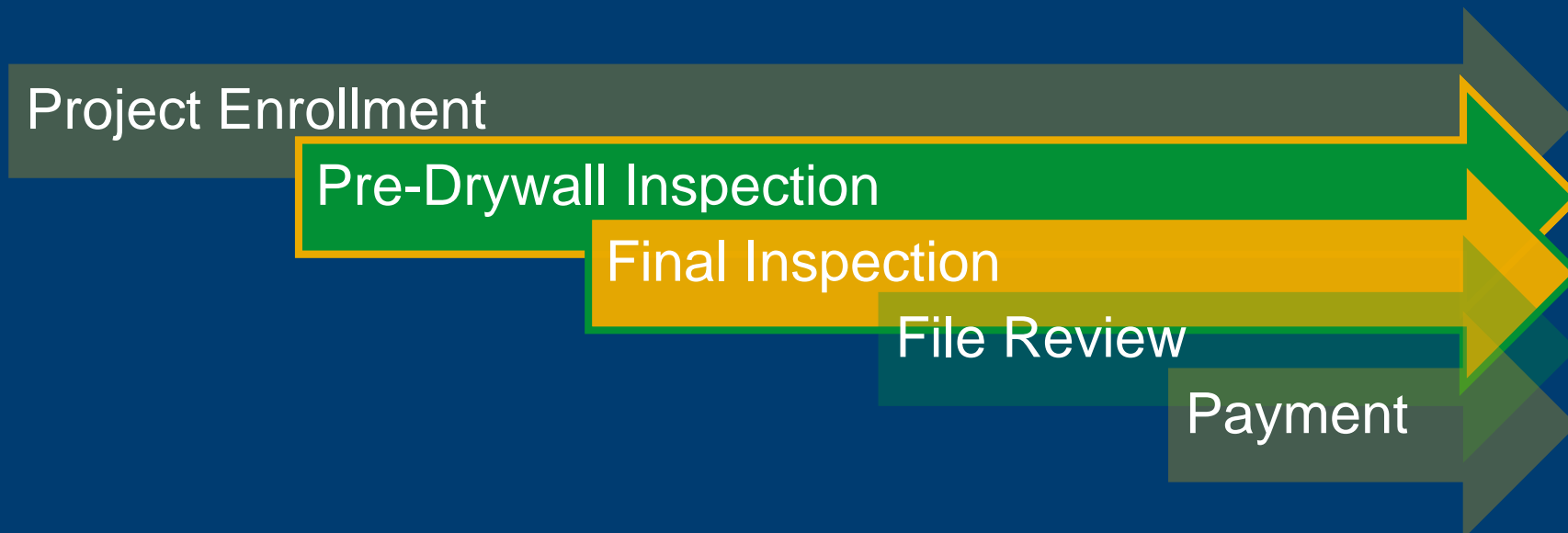
Residential New Construction Orientation

Letter of Commitment (Site Registration Complete)

- Will be issued by your assigned Program Specialist
- Allow two business days after **Site Registration Approved** to receive the letter
- One single letter will be issued for multiple units in the same development submitted together
- Keep this letter for your records



Project Enrollment





Program Process: Inspection Process

Residential New Construction Orientation

Application Form Entry Task

PD 1

Pre-Drywall Inspection

Pre-Drywall Inspection Date *

Pre-Drywall Inspection Time *

Your Assigned Tasks

The following items need action by you. Click each item to complete.

<p>Document Upload</p> <p>Upload Pre-Drywall Inspection Report (Optional)</p>	<p>Application Form Field Entry Task</p> <p>Enter Pre-Drywall Inspection Result</p>
--	--

Pre-Drywall & Final Inspection Process

- Complete the Rater Inspection Notification Workbook with scheduled inspections dates/times as soon as they are available and follow directions in the workbook to email to the RNC team
- Use the Portal to upload inspection results
- All failed inspections must be uploaded to the corresponding milestone and subsequent pass reports must be updated to advance the workflow
 - For all failed inspections, the inspection re-scheduling process would start over again
- Please schedule all inspections the day before by 3pm, using the **Rater Inspection Notification Workbook**
- If inspections have passed, you may upload them at this point, but they are not required until you are ready to submit your File Review (aka iApp) at the final stage of the project.

Internal Quality Assurance Verification

All inspection requests shall be reported using the Inspection Notification Workbook (see following pages) so that our QA team can put them into a daily pool to randomly “select” or “waive” to inspect these projects along with the Rater. If the project is selected, our inspection team will reach out to the Rater listed on the form to coordinate the site visit.

Program Process: Inspection Process

Residential New Construction Orientation

A	B	C	D	E	F
Enter 10 Digit Numerical Project #	Project Number (NJRCCR+10 dig)	Inspection			
		Type (PreDrywall or Final and visit number)	Date of Inspection (mm:dd:yyyy)	Time of Inspection (hh:mm)	AM or PM
EXAMPLE [Inspection Request]:					
1234567890	NJRCCR1234567890	PreDrywall1	11/10/2022	8:20	AM
1234567891	NJRCCR1234567891	PreDrywall2	11/14/2022	8:00	AM
1234567892	NJRCCR1234567892	PreDrywall2	11/14/2022	10:00	AM
1234567894	NJRCCR1234567894	Final1	11/14/2022	10:00	AM

How to report upcoming inspections

- [Access the Rater Inspection Notification Workbook here](#)
- Use the 'Inspection Requests' tab to report any upcoming inspections
- Use the 'Inspection Results' tab to report any inspection results
- Enter just the 10-digit project number in the column A:
NJRCCR1234567890
- Indicate inspection type in column C, specify either PreDrywall or Final
- Indicate re-inspections by adding the number Ex. PreDrywall2 or Final3
- Save file as "ExampleRaterCompany Inspection Notification mm/dd/yy"

Program Process: Inspection Process

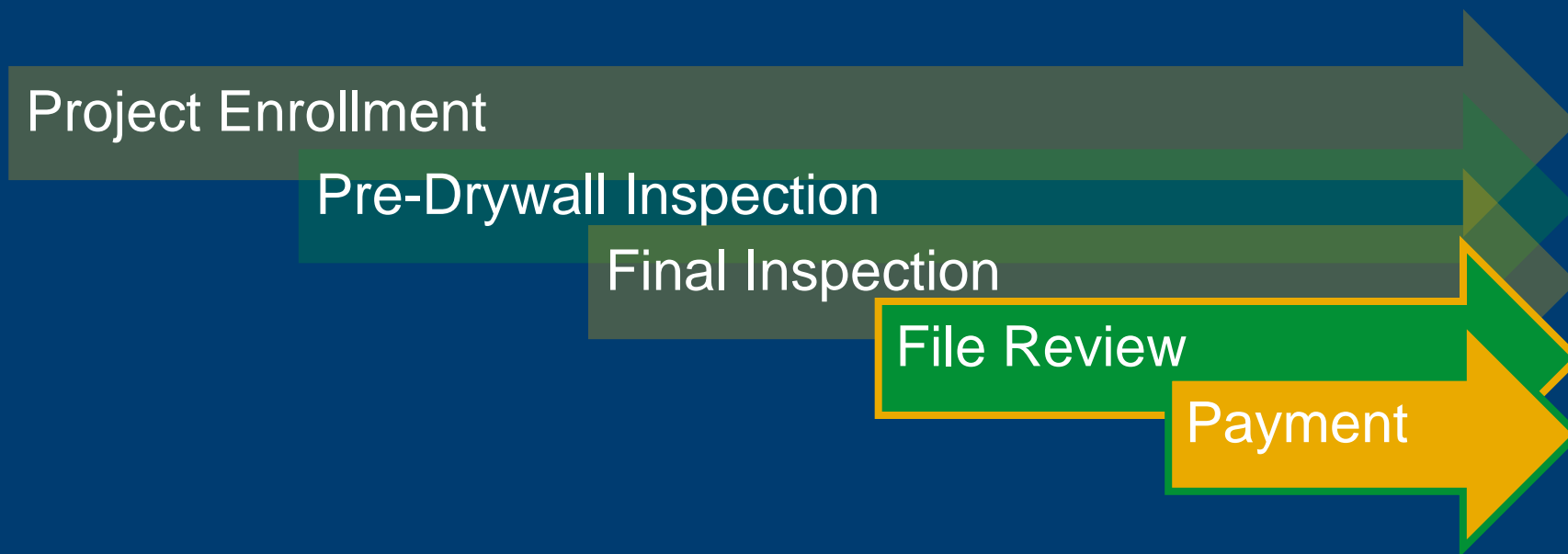
Residential New Construction Orientation

Project Number (NJRCCR+10 dig)	Inspection Type (PreDrywall or Final and visit number)	Date of Inspection (mm:dd:yyyy)	Time of Inspection (hh:mm)	AM or PM	Pass or Fail
EXAMPLE:					
NJRCCR1234567890	PreDrywall1	8/10/2022	8:20	AM	
NJRCCR1234567891	PreDrywall2	8/12/2022	8:00	AM	
NJRCCR1234567892	Final1	8/12/2022	10:00	AM	
NJRCCR1234567893	Final1	8/10/2022			Pass
NJRCCR1234567894	Final1	8/11/2022			Fail
NJRCCR1234567894	Final2	8/13/2022	10:00	AM	

Pre-Drywall & Final Inspection Process

- Once completed, this form gets emailed to your Program Specialist, the QA lead as well as the general RNC inbox
- Please schedule all inspections the day before by 3pm, using the workbook
- [Weblink to Rater Inspection Notification Workbook](#)

Project Enrollment



Program Process: File Review/Payment Process

Residential New Construction Orientation

File Review Process

- Submit all documentation and update the final savings information for the **Incentive Application** once your project has reached the **File Review** milestone
- Once submitted, it will then be reviewed by the assigned Program Specialist
- If approved, the project will move to the **Payment** status and sent for review by the BPU
- If rejected, the project will move into the **File Review Error** status, and you will be notified of any deficiencies that need to be fixed. You will have until the expiration date to make necessary revisions
- Any funds committed to the project will be terminated once it expires
- Please allow up 120 days from the date the NJCEP approval is issued to receive payment

Internal Quality Assurance Verification

Like inspection requests, our QA team will randomly “select” or “waive” your File Review applications so they can perform a final document review of these projects to ensure our program is operating at it’s best.

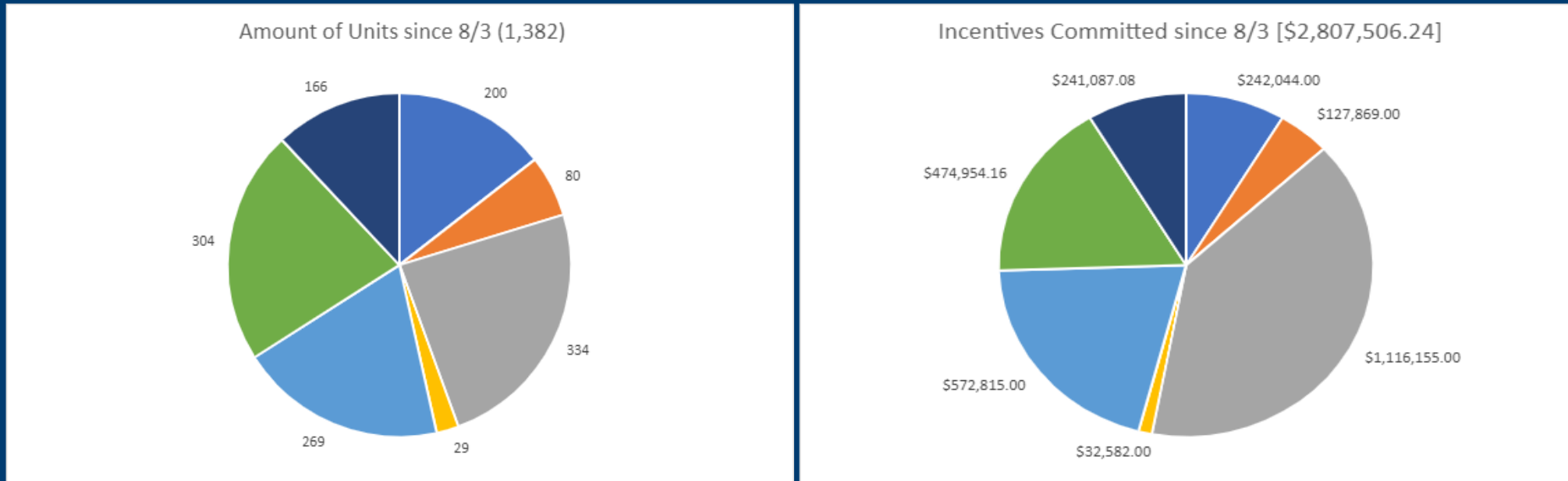
Incentive Application Documents (check all that apply) – upload as part of online [Incentive Application](#):
(For sampled homes only; the Projected Rating used to determine Threshold Specifications for this home must be on file with the Program) Please create a single PDF document with all application documents, in the order indicated below. Name the PDF using the following naming convention: Rater_St. Address_IncentiveYr_IApp

- REM/Rate– Upload into RNC portal individual REM/Rate BLG files. Use the following naming convention: REMRate_Rater_St Address
- Ekotrope – Within Ekotrope, select file and Submit to NJCEP. File must include “RBT-_____” - the actual number from RNC Portal.
- ENERGY STAR Home Verification Summary (REM/Rate), ENERGY STAR V3.1 Home Report (Ekotrope), (Required for each home)
- DOE Zero Energy Ready Home Verification Summary (REM/Rate), DOE ZERO Energy Ready Home Certificate (Ekotrope), (Required for ZERH)
- Performance Report (REM/Rate), NJCEP Fuel Summary Comparison (Ekotrope) with MMBtus saved
- All applicable ENERGYSSTAR/ZERH checklists for certified homes
 - Rater Checklist Builder Checklist HVAC Checklist
- Department of Energy ENERGYSSTAR label (Required for ENERGY STAR Home and ZERH)
- AHRI Certificates (required for each HVAC and DHW system)

Program Statistics: Active Projects

Residential New Construction Orientation

- As of 11/29/22, nearly \$3 Million in incentives have been committed to over 1,500 projects since the transition from CLEAResult on August 3, 2022.



■ Steven Winter Associates ■ Innova Services Corporation ■ EAM Associates ■ Kitchen and Associates ■ MaGrann Associates ■ PEG LLC ■ ReVireo



Quick Links & Other Resources

Residential New Construction Orientation

Click the links below

- [FY23 RNC Program Guide](#)
- [RATER PORTAL](#)
- [FY23 Energy Star MFNC Decision Tree](#)
- [FY23 Checklist For Document Submittals](#)
- [FY23 Alternate Incentive Payee form](#)
- [Inspection Rater Notification Workbook](#)
- [DOE Zero Energy Ready Home Program Requirements](#)
- [Energy Star Single Family RNC Program Requirements](#)
- [Energy Star Multifamily RNC Program Requirements](#)

THANK YOU

