

# Combined Heat & Power – Feasibility Study

## Application Form

FY2025 July 1, 2024 – December 31, 2024



### SUBMISSION INSTRUCTIONS

A complete application package should include:

- This completed Application Form** signed by an authorized representative of the company/entity listed as Customer
- Copy of **Feasibility Study Proposal**, which must include at minimum:
  - Customer name, project site address, and contractor name consistent with this application
  - Level of Feasibility to be performed, i.e. Level 1 or Level II per [US EPA Guidelines](#)
  - List of deliverables, at minimum as required by the [US EPA Guidelines](#)
  - Proposed cost to complete deliverables, including anticipated hours and labor categories
  - Schedule to complete deliverables
- Copy of **one month Customer's electric and gas utility bill** for the project site from within the past 12 months (N/A for new construction projects)
- W9 Form** for entity listed as Payee

### SUBMISSION

Email	Email to <a href="mailto:CHP@NJCleanEnergy.com">CHP@NJCleanEnergy.com</a> with subject line <b>"New FY25 CHP Feasibility Study Application"</b>
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### CUSTOMER INFORMATION

Company/Entity Name:		Doing Business As <i>(If applicable):</i>			
Mailing Address:	Street:				
	City:	State:	ZIP:		
Project Address:	Street:				
	City:	State:	ZIP:		
Primary Contact Name:			Contact Title:		
Primary Contact Phone:			Email:		
How did you hear about this program?			NAICS Code:		
Federal Tax ID:			State Tax ID <i>(if different):</i>		

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### CONTRACTOR INFORMATION

Company Name:					
Mailing Address:	Street:				
	City:		State:		ZIP:
Primary Contact Name:			Contact Title:		
Primary Contact Phone:			Email:		
Federal Tax ID:			State Tax ID (if different):		

### PAYEE INFORMATION

Incentives are paid to Customer unless otherwise specified here:

Company Name:					
Mailing Address:	Street:				
	City:		State:		ZIP:
Primary Contact Name:			Contact Title:		
Primary Contact Phone:			Email:		
Federal Tax ID:			State Tax ID (if different):		

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### CUSTOMER AUTHORIZATION

By signing, I certify that I have read, understand and agree to the specific Terms and Conditions below in this application form. I will also submit for approval a properly completed application package, which includes this signed application and supporting documentation as outlined in the Submission Instructions above. Depending on the completeness and quality of the data provided, additional information may be needed and will be requested by the Program Manager.

If applicable, I authorize payment of the incentive to the third party listed in the Payee Information field of this application.

I agree that this document and all notices and disclosures made or given relating to this document may be created, executed, delivered, and retained electronically and that the electronic signatures appearing on this document and any related documents shall have the same legal effect for all purposes as a handwritten signature. The information, statements, and documents I have provided in and with this document are true and accurate to the best of my knowledge. I am aware that if any of them are willfully false, I am subject to punishment.

Customer  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed  
Name: \_\_\_\_\_ Title: \_\_\_\_\_ Company: \_\_\_\_\_

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### TERMS AND CONDITIONS

- **Administrator** - New Jersey Board of Public Utilities.
- **Assignment** – The Participating Customer may assign Program Incentive payments to a specified vendor.
- **Eligibility & Program Requirements** – Program Incentives are available to non-residential retail electric and/or gas service customers of the New Jersey Utilities identified above. This application package must be received by the Program Manager on or before December 31, 2024, to be eligible for the current fiscal year program (July 1, 2024 – December 31, 2024) incentives. All Participating Customers are required to submit the most current application form. All submissions will be reviewed based on the current program requirements and incentive levels approved by the New Jersey Board of Public Utilities (Administrator). The Program Guide and the NJCEP TRC Compliance Filing set forth additional eligibility requirements and additional information and requirements, such as incentive amounts, program procedural requirements, and deadlines/expiration.
- **Endorsement** – The Program Manager and Administrator do not endorse, support, or recommend any particular manufacturer, product or system design in promoting this Program.
- **Entity** - Defined as (1) Public: having distinct and separate budgetary authority; (2) Public Schools: having distinct and separate budgetary authority; (3) Private: Non-residential companies including all related subsidiaries and affiliates regardless of separate EIN numbers or locations within New Jersey. Consistent with DOCKET NO. E007030203. Hospitals are not an eligible entity for LEUP participation.
- **Limitation of Liability** – By virtue of participating in this Program, Participating Customers agree to waive any and all claims or damages against the Program Manager and the Program Administrator (collectively, Program Parties), except the receipt of the Program Incentive. Participating Customers agree that the Program Parties' liability, in connection with this Program, is limited to paying the Program Incentive specified. Under no circumstances shall the Program Parties or any of their representatives or subcontractors, be liable for any lost profits, special, punitive, consequential or incidental damages or for any other damages or claims connected with or resulting from participation in this Program. Further, any liability attributed to the Program Parties under this Program shall be individual, and not joint and/or several.
- **New Jersey Utilities** – The regulated electric and/or gas utilities in the State of New Jersey. They are: Atlantic City Electric, Jersey Central Power & Light, Rockland Electric Company, New Jersey Natural Gas, Elizabethtown Gas, PSE&G, and South Jersey Gas.
- **Participating Customers** – Also referred to as Applicants. Those non-residential electric and/or gas service customers of the New Jersey Utilities who participate in this Program.
- **Prevailing Wage** - Participating projects with a contract at or above current prevailing wage contract threshold amount set pursuant to the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq.) are required to pay no less than prevailing wage rate to workers employed in the performance of any construction undertaken in connection with Board of Public Utilities financial assistance, or undertaken to fulfill any condition of receiving Board of Public Utilities financial assistance, including the performance of any contract to construct, renovate or otherwise prepare a facility, the operations of which are necessary for the receipt of Board of Public Utilities financial assistance. By submitting an application, or accepting program incentives, applicant agrees to adhere to New Jersey Prevailing Wage requirements, as applicable. By signing the application, the signatories agree to comply with the provisions of the New Jersey Prevailing Wage Act, N.J.S.A. 34: 11-56.25 et seq., (Act), if and to the extent that Act may apply to the work covered by the application. More information can be found at [https://www.nj.gov/labor/wagehour/regperm/public\\_contracts\\_general.html](https://www.nj.gov/labor/wagehour/regperm/public_contracts_general.html)
- **Program** – The subject Combined Heat & Power – Feasibility Study Program, which is part of New Jersey's Clean Energy Program, sponsored by the Administrator.
- **Program Manager** – TRC Companies, LLC.
- **Tax Liability** – The Program Parties will not be responsible for any tax liability that may be imposed on any Participating Customer as a result of the payment of Program Incentives. All Participating Customers must supply their Federal Tax Identification number or social security number to the Program Manager on the application form in order to receive a Program Incentive. In addition, Participating Customers must provide a Tax Clearance Form (entitled "Business Assistance or Incentive Clearance Certificate") for Board of Public Utilities use; the name of the customer listed on the certificate must match the Participating Customer name listed on the utility bill and the application; the Participating Customer tax ID listed on the application must agree with the tax ID listed on the

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Certificate; and Certificates are valid for 180 days and must be valid on the date the Program Manager signs off on the incentive.

- **Termination** – The Administrator reserves the right to extend, modify (this includes modification of Program Incentive levels) or terminate this Program without prior or further notice.
- **Warranties** – THE PROGRAM PARTIES DO NOT WARRANT THE PERFORMANCE OF INSTALLED EQUIPMENT, AND/OR SERVICES RENDERED AS PART OF THIS PROGRAM, EITHER EXPRESSLY OR IMPLICITLY. NO WARRANTIES OR REPRESENTATIONS OF ANY KIND, WHETHER STATUTORY, EXPRESSED, OR IMPLIED, INCLUDING, WITHOUT LIMITATIONS, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING EQUIPMENT OR SERVICES PROVIDED BY A MANUFACTURER OR VENDOR. CONTACT YOUR VENDOR/SERVICES PROVIDER FOR DETAILS REGARDING PERFORMANCE AND WARRANTIES.
- **Acknowledgement** – The applicant hereby permits the Program Parties to share any and all information the applicant submits to any of them, including, but not limited to, the applicant's electric and natural gas utility billing information, with any NJCEP contractors (including, without limit, those contractors who administer, manage, coordinate, or evaluate all or part of NJCEP), with his/her electric and natural gas utilities, and with the contractors who administer, manage, coordinate, or evaluate all or part of the utilities' programs that succeeded and/or are similar to NJCEP's programs. The applicant hereby acknowledges that the Program Parties may disclose to the public any of my information that is not exempt from public disclosure pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.